

Central Florida HIV Planning Council

Needs Assessment & Planning Minutes

November 14 2019

Call to Order: The Chair, Mr. Collins called the meeting to order at 2:07 p.m. at Heart of Florida United Way, located at 1940 Traylor Blvd., Orlando, FL.

Members Present: Tim Collins, Earl Hunt, Aaron Sanford-Wetherell, Charlie Wright, Stephanie Neves, Adrain Humphrey, Ira Westbrook

Members Excused: Courtney Thompson, Liliana Argueta

Absent: Pat Hester

<p>Approval of the agenda:</p>	<p>The committee reviewed the Needs Assessment & Planning agenda and made a following changes:</p> <ul style="list-style-type: none"> • Add Part A Reallocation Request • Replace Ms. Velazquez's name with Ms. Andre's name for the Part B Report. • Removed emerging policies <p>Motion: Mr. Sanford-Wetherell made a motion to approve the agenda with changes. Mr. Westbrook seconded the motion. The motion was adopted unanimously without debate.</p>
<p>Approval of the October 10th Minutes:</p>	<ul style="list-style-type: none"> • The October 10th minutes were approved as written.
<p>Open the Floor for Public Comment:</p>	<ul style="list-style-type: none"> • There were no public comments.
<p>Reports:</p>	<p>Part A Monthly Expenditure Report</p> <ul style="list-style-type: none"> • Ms. Velez provided the committee with an overview of the RW Part A Monthly Expenditure Report. <p>Expenditures as of October 31, 2019:</p> <ul style="list-style-type: none"> ○ Target: 66.67% ○ Actual: 61.24% ○ Dif: 5.43% <p>Action Items: Ms. Velez reported the following:</p>

Action Item #1

Action: Decrease Health Insurance Premium and Cost Sharing Assistance Premiums and Cost Sharing Assistance \$170,000 to increase Outpatient Ambulatory Health Services. Effective December 12, 2019.

Reason: During 2019 Open enrolment, clients receiving Health Insurance Premium payments will be transferred to ADAP for premium payments in January 2020. OAHS services

Action Item #2

Action: Decrease Food Bank services by \$220,000 to increase Outpatient Ambulatory. Effective December 12, 2019.

Reason: Utilization for Food Bank services has decreased due to the eligibility criteria implemented in October 2018. OAHS service utilization continues to increase and additional funds are needed in order to cover services until the end of the grant year.

Motion: Mr. Westbrook made a motion for all eligible Ryan White clients to receive \$35 food vouchers for all counties. The motion did not pass (2 for and 3 against).

- The committee agreed to revisit Mr. Westbrook's request at the beginning of the fiscal year.

Motion: Mr. Hunt make a motion to approve the recommendation to decrease Health Insurance Premium and Cost Sharing Assistance by \$170,000 and decrease Food Bank services by \$220,000 to increase Outpatient Ambulatory Health services effective December 12th, 2019. Ms. Neves seconded the motion. The motion was adopted unanimously without debate.

Orlando EMA Ryan White Expenditure & Utilization Report:

- Ms. Reyes provided the committee with an overview of the Orlando EMA Ryan White Part A Program Expenditure & Utilization Report.

Total Number of Clients

Q1 – 4,211

Q2 – 4,243

Percentage Change: 1%

Percent of EPI: 31%

New Clients

Q1- 223

Q2 – 213

Percentage Change: -4%

Percentage EPI/New : 30%

Comparison by Gender

Male

Q1 – 3,045

Q2 – 3,055

Percentage Change: +1%

Percent of EPI: 30%

Female

Q1 – 1,117

Q2 - 1,136

Percentage Change: +2%

Percent of EPI: 33%

Transgender

Q1 - 49

Q2 - 52

Percentage Change: +6%

Comparison by Race

White

Q1 – 2,204

Q2 – 2,217

Percentage Change: +1%

Percent of EPI: 55%

Black

Q1 – 1,915

Q2 – 1,939

Percentage Change: +1%

Percent of EPI: 36%

Asian/Pacific Islander

Q1 – 39

Q2 – 35

Percentage Change: -10%

Percent of EPI: 34%

American Indian/Alaskan

Q1 – 10

Q2 – 12

Percentage Change: +20%

Percent of EPI: 63%

Other

Q1 – 43

Q2 – 40

Percentage Change: -7%

Percent of EPI: 22%

Comparison by Ethnicity

Non-Hispanic

Q1 – 2,810

Q2 – 2,854
Percentage Change: +1.6%
Percent of EPI: 30%
Hispanic
Q1 – 1,398
Q2 – 1,397
Percentage Change: -1%
Percent of EPI: 36%

EMA Comparison by Age

2-12
Q1 – 1
Q2 – 0
Percentage Change: -100%
13-24
Q1 – 195
Q2 – 185
Percentage Change: -5%
25-44
Q1 – 1,728
Q2 – 1,751
Percentage Change: +1%
45-64
Q1 – 2,093
Q2 – 2,090
Percentage Change: -1%
65+
Q1 – 248
Q2 – 262
Percentage Change: +6%

EMA by County

Orange County
Q1 – 2,916
Q2 – 2,984
Percentage Change: +2%
Percent of EPI: 30%
Seminole County
Q1 – 472
Q2 – 476
Percentage Change: -1%
Percent of EPI: 33%
Osceola County
Q1 – 437
Q2 – 407
Percentage Change: -7%
Percent of EPI: 30%
Lake County
Q1 – 383
Q2 – 364
Percentage Change: -5%
Percent of EPI: 36

Ms. Andre provided the committee with an overview of the Part B Monthly Expenditure Report.

Expenditures as of September 30, 2019:

- Target: 50.00%
- Actual: 46.39%
- Dif: 3.61%

Quality Management:

Mr. Shivji reported the following:

- The workgroup reviewed Fiscal Year 2019-2020 Performance Measure Data. Members reviewed subpopulation disparity data for the EMA through the end of the third quarter. Youth are still showing the highest in viral load suppression and medical visit frequency. For MSMs of color, the disparity decreased but has not completely been eliminated.
- The group reviewed the updated care continuum, identifying performance measures and their targets being tracked for 2017, 2018, and 2019. For oral health, client satisfaction data was not available in 2017/2018, so the quarter 1 of 2019 would serve as a baseline for the data.
- The members discussed the prescription of ART performance measure target. A suggestion was made within the meeting to change the target from 100% to 98%, due to outliers such as elite controllers in the caseloads involved. A vote was taken on this matter, and was passed.
- The following next steps have been identified:
 - The recipients will distribute the Food Bank/Voucher consumer satisfaction surveys out to the provider system.
 - The group will look at data for perinatal-infected youth vs behaviorally infected youth consumers.
 - Hamad and Alelia will explore best practices for the current pilot interventions.
 - Hamad and Alelia will also record and track trending viral suppression data for the area.
 - Flyers will be sent out to all providers for the next training of consumers on quality (TCQ) held on

	<p>December 17th-18th at orange county health services. <i>Next meeting will be held on January 13th 2020 @ 9am 68359</i></p>
<p>Unfinished Business:</p>	<p>2017-2021 Integrated Plan Progress:</p> <ul style="list-style-type: none"> • The committee reviewed the following measures that were identified by the Service Systems & Quality Committee: <ul style="list-style-type: none"> ○ Encouraging prevention providers and public testing providers to seek out Cultural Humility trainings. ○ Number of priority population participants enrolled in various interventions offered. ○ Percentage of priority populations retained in various interventions offered. • The committee also updated the strategy timeframe from the end of December 2019 to the end of December 2021. <p>Motion: Mr. Hunt made a motion to approve the recommended measures and to move the document forward to the Executive Committee for review. Mr. Westbrook seconded the motion. The motion was adopted unanimously without debate.</p>
<p>New Business:</p>	<p>Needs Assessment Process:</p> <ul style="list-style-type: none"> • The committee reviewed and updated formatting issues on the Needs Assessment Policy & Procedure. <p>EIHA Improvement Strategies:</p> <ul style="list-style-type: none"> • Ms. Cross reviewed the primary activities for Early Identification of Individuals with HIV/AIDS (EIHA). <p>Memorandum of Understanding:</p> <ul style="list-style-type: none"> • The committee reviewed the Memorandum of Understanding (MOU).

	Motion: Mr. Hunt made a motion to approve the MOU and to move the document forward to the Executive committee for review. Mr. Sanford-Wetherell seconded the motion. The motion was adopted unanimously without debate.
Set January's Agenda:	<ul style="list-style-type: none"> The committee reviewed and updated the January agenda. Motion: Mr. Sanford-Wetherell made a motion to approve the November agenda with changes. Ms. Humphrey seconded the motion. The motion was adopted unanimously without debate.
ACTION ITEMS	
Item	Responsible Party
Future AGENDA ITEMS (60 days or more ahead of schedule)	
<ul style="list-style-type: none"> Mini Trainings Identify Additional Emerging Policies Integrated Plan Updates/Achievements Food voucher/card discussion (\$35) 	
Next Month's Meeting:	January 16 th , 2019 @ HFUW
Adjournment:	3:49 p.m.

Prepared by: David Bent Date: 11/15/2019

Approved by:  Date: 1-16-2020