

Central Florida HIV Planning Council

Needs Assessment & Planning Minutes

March 12, 2020

Call to Order: The Chair, Mr. Collins called the meeting to order at 2:00 p.m. at Heart of Florida United Way, located at 1940 Cannery Way, Orlando, FL.

Members Present: Tim Collins, Ira Westbrook, Flora Kavitch, Jonathan McNelis, Earl Hunt, Charlie Wright, Stephanie Neves, Adrain Humphrey, Andre Antenor, Stephanie Neves, Aaron Sanford-Wetherell

Members Excused: John Curry, Liliana Argueta, Courtney Thompson

Absent: Pat Hester

<p>Approval of the agenda:</p>	<p>The committee reviewed the Needs Assessment & Planning agenda.</p> <p>Motion: Mr. Sanford-Wetherell made a motion to approve the agenda. Mr. McNelis seconded the motion. The motion was adopted unanimously without debate.</p>
<p>Approval of the February 13th :</p>	<ul style="list-style-type: none"> • The February 13th minutes were approved as written.
<p>Open the Floor for Public Comment:</p>	<ul style="list-style-type: none"> • There were no public comments
<p>Mini Training: Special Studies</p>	<p>Mr. Acosta provided the committee with a special studies mini training. Mr. Acosta highlighted the following key points:</p> <ul style="list-style-type: none"> • Special studies are typically used to develop information necessary to increase the proficiency and scientific output of existing long-term monitoring projects. • Special studies are often developed to combat challenges that arise during special sampling, specimen preservation, and implementing other study methodologies. • Good questions to ask: Does the output of the study warrant the input required to conduct? Is the data applicable to my scope of work?

<p>Reports:</p>	<p>Part A Monthly Expenditure Report:</p> <ul style="list-style-type: none"> Ms. Velez provided the committee with an overview of the monthly Part A Expenditure Report. <p>Expenditures as of February 29, 2020</p> <ul style="list-style-type: none"> Target: 100.00% Actual: 96.23% Dif: 3.77% <p>Ms. Reyes reported the following:</p> <ul style="list-style-type: none"> March 1st was the start of the fiscal year. Clients in Lake County will need to contact their case manager for transportation to their medical appointments. <p>Part B Monthly Expenditure Report:</p> <ul style="list-style-type: none"> Ms. Velazquez provided the committee with an overview of the monthly Part B Expenditure Report. <p>Expenditure as of January 31, 2020:</p> <ul style="list-style-type: none"> Target: 83.33% Actual: 81.98% Dif: 1.36%
<p>Unfinished Business:</p>	<p>Needs Assessment Process:</p> <ul style="list-style-type: none"> Mr. Acosta provided the committee with the updated co-occurring conditions and Florida Department of Corrections data received from Tallahassee for the epidemiology profile. Mr. Acosta provided the committee with the updated data received from Tallahassee for the outcome measures & HIV care continuum. Mr. Acosta informed that “ever in care” was removed from the 2018 HIV care continuum slide. <p>Integrated Plan Progress:</p> <ul style="list-style-type: none"> Ms. Cross provided the committee with an overview of the progress of activities and achievements on the Integrated

	<p>Plan.</p> <p style="text-align: center;"><i>See Attachment 1</i></p> <p>Recommend Special Studies:</p> <ul style="list-style-type: none"> • Ms. Cross recommended that the committee provide PCS with any recommended studies that they would like to see implemented. • Mr. Acosta reviewed the list of potential special studies. <p>Emerging Policies:</p> <ul style="list-style-type: none"> • Ms. Cross informed the committee that the Centers for Medicare and Medicaid Services announced guidance encouraging states to apply for block grants or per capita caps to fund their Medicaid programs. If they go to a block grant then it has the potential of limiting the number of enrollees as well as the services offered which means that we may have to pick up the cost of some services for Medicaid recipients with HIV to ensure that they have the best quality of care.
<p>Set April's Agenda:</p>	<ul style="list-style-type: none"> • The committee drafted the April agenda. <p>Motion: Mr. Sanford-Wetherell made a motion to approve the April agenda. Mr. McNelis seconded the motion. The motion was adopted unanimously without debate.</p>
ACTION ITEMS	
Item	Responsible Party
<p>Follow up with Part A office for progress on the former ACA clients' transition to ADAP and suggest a special study on their viral loads.</p>	<p>Melanie Cross</p>
Future AGENDA ITEMS (60 days or more ahead of schedule)	
<ul style="list-style-type: none"> • Mini Trainings • Identify Additional Emerging Policies • Integrated Plan Updates/Achievements 	

Next Month's Meeting:	April 9 th , 2020 @ HFUW
Adjournment:	3.46 p.m.

Prepared by: David Bent Date: 3/16/2020

Approved by: [Signature] Date: 3-16-2020