1. **PURPOSE:**

This scope of work is for accelerating services to increase outreach (HIV/STI education), testing (HIV/STI Testing), and testing follow-up (Linkage to HIV Care and PrEP Services) for Transwomen in Central Florida.

1. **TERM:** This scope of work will begin on 1/1/2021 or the date on with the purchase order is issued, whichever is later. It will end at midnight, Eastern Time on 6/30/2021. The State of Florida’s performance and obligation to pay under this purchase order and any subsequent renewal is contingent upon annual appropriation by the Legislature and satisfactory performance of the Contractor.
2. **CONTRACTOR QUALIFICATIONS AND EXPERIENCE:**

The Contractor must possess the following minimum qualifications and experience:

* 1. At least two (2) years of experience health education to marginalized communities in supporting efforts for disease control planning.
  2. At least one (1) year of experience providing HIV education, testing and prevention efforts to Transwomen
  3. At least (2) years of experience with evaluate process and outcome measures that will lead to a final report, inclusive of recommendations

1. **CONTRACTOR RESPONSIBILITIES:**
   1. **SERVICE TASKS**: Contractor will perform the following tasks in the time and manner specified:
      1. **Will conduct a situational analysis:** 
         1. Conduct a needs-assessment to identify health disparities affecting HIV prevention and care to make services more appropriate and effective for Transwomen within Orange County. The Contractor will identify and evaluate common themes identified that will support Ending the HIV Epidemic recommendations.
         2. Engage key stakeholders, particularly those not represented on local HIV planning bodies to identify needs and gaps in HIV prevention and care services for Transwomen (e.g. of areas: Domestic /Inter partner Violence, Human Trafficking, Mental Health, Reproductive Rights, Family Planning, Federally Qualified Health Centers, Substance abuse and Housing.
         3. Developing and implementing monthly testing events throughout Orange county targeting transwomen based on geographic data
      2. **Conduct the following tasks:**

5.1.2.1 Create and perform a monthly HIV education campaign that targets transwomen utilizing geographic information and data to effectively execute education through multiple markets.

* + - 1. Develop and implement testing event throughout Orange county targeting transwomen based on geographic morbidity data:
         1. Coordinate at least one targeted testing event quarterly
         2. Coordinate at least 1 physical event/or virtual event National Transgender HIV/AIDS Awareness Day, National Women and Girls HIV/AIDS Awareness Day, and National HIV Testing Day

5.1.2.7 The Contractor will prepare a final report to accompany the final invoice on the process and findings from the situational analysis and needs assessment conducted that includes Ending the HIV Epidemic community recommendations. The Contractor will prepare a report that helps to inform the goals and strategies setting for Ending the HIV Epidemic within Orange County and that aligns with the State Health Office 4 key strategies. The Contractor will work collaboratively with the Department to integrate identified goals and strategies that can be tracked for measurable outcomes. The Contractor will include charts, tables, graphs, GIS maps and other meaningful information for Ending the HIV Epidemic plan. The Contractor shall produce the final document for dissemination to the Department in both an electronic and hardcopy formats by June 30 2021.

**The respondent must provide a proposal as to how they will conduct the service tasks and proposed budget for funding the service tasks**