

Central Florida HIV Planning Council

PLWH Community Meeting Minutes

November 18, 2019

Call to Order: The ~~Chair~~^{VD}, Mr. Hutchins called the meeting to order at 11: 11 a.m. at Heart of Florida United Way, located at 1940 Traylor Blvd., Orlando, FL.

Participants Present: ~~Violet Scott~~^{DIA}, Dean Hutchins, Vel Cline, Marrion S., Lori L., Charlie Wright, Angela Hunt, Tony P., Alexis J., April J., Juanita T., Carlos Diaz, Angie Buckley

Approval of the agenda:	The committee reviewed the PLWH Community meeting agenda and made the following updates: <ul style="list-style-type: none">• Replaced Ms. Scott's name with Mr. Hutchins name for the Welcome, Housekeeping, Introductions, & Moment of Silence• Added WAD event update Motion: Mr. Cline made a motion to approve the agenda with the changes. Ms. Hunt seconded the motion. The motion was adopted unanimously without debate.
Approval of the October 15th Minutes:	<ul style="list-style-type: none">• The October 15th minutes were approved as written.
Open the Floor for Public Comment:	<ul style="list-style-type: none">• A member of the public asked how can consumers voice their concerns or needs.• Ms. Cross informed that consumers have the option to call PCS, fill out comment cards, speak when floor is open for public comment at committee meetings, or bring the issue up at the RW Community meeting.
Reports:	Membership Committee: <ul style="list-style-type: none">• The committee received an organizational culture mini training led by Mr. Acosta.

- The committee reviewed and discussed the membership matrix, pc reflectiveness and committee roster.
- The committee reviewed the Recruitment Policy & Procedure.
- The committee reviewed and updated the orientation evaluation form.

Service Systems & Quality:

- The committee the reviewed and approved the recommended revisions for the Resource Allocation Process. The committee also approved the Resource Allocation Evaluation form.
- The committee created and approved performance measures for an activity on the Integrated Plan and updated the timeframe.
- The committee determined that a consultant should be hired to conduct the Assessment of the Administrative Mechanism.
- The committee reviewed and approved the Oral Health and Substance Abuse Service Standards.

PR & Marketing Committee:

- The committee received a World AIDS Day Event update from Ms. Cross.
- The committee reviewed and discussed the Marketing Plan.
- The committee reviewed and discussed the CFHPC Facebook page insights, post engagements, and page views.
- The committee discussed and finalized the content for Volume 6 of the Red Ribbon Times.

Needs Assessment & Planning Committee:

	<ul style="list-style-type: none"> • The committee reviewed and approved the Part A recommendation to relocate funds to Outpatient Ambulatory Health Services. • The committee received an overview Part A Monthly Expenditure Report and Part B Monthly Expenditure Reports. • The committee reviewed and approved the recommended measures created by the Service Systems Committee for an activity on the Integrated Plan. • The Committee received a Quality Management update from Mr. Shivji. <p>World AIDS Day Event Update:</p> <ul style="list-style-type: none"> • The World AIDS Day event will be held on Monday, December 6th, 2019. • Individuals in need of transportation can contact PCS for a bus pass.
<p>Presentation: Call to Action Creating A New Community Option</p>	<p>The participants received a presentation on a financial literacy from Kevin Raymond with Regions Bank. Mr. Raymond highlighted the following key points:</p> <ul style="list-style-type: none"> • Set Financial Goals <ul style="list-style-type: none"> ○ Identify your financial goals ○ Educate Yourself ○ Evaluate your progress • Saving & Budgeting Tips <ul style="list-style-type: none"> ○ Fuel your savings ○ Save change ○ Save cash gifts ○ Save bonus ○ Save tax refund ○ Pay bills on time ○ Used direct deposit
<p>New Business:</p>	<p>Ryan White Survey Results:</p>

- The committee viewed and discussed the Ryan White Survey Results. After a brief discussion, the participants agreed with the survey results that showed a preference for an evening community meeting.

Motion: Mr. Cline motion to change the meeting time from 11:00 a.m. to 5:30 starting February 2020. Ms. Hunt seconded the motion. The motion was adopted unanimously without debate.

Oral Health Service Standard:

- The participants reviewed the Oral Health Service Standards. Ms. Cross encouraged the participants to read over the service stand and provide input at the January RW Community meeting.

Substance Abuse Residential Service Standards:

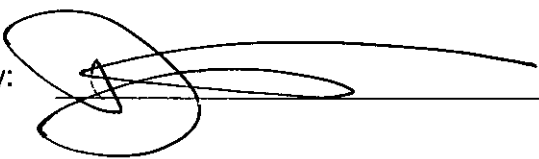
- The participants reviewed the Substance Abuse Residential Service Standards. Ms. Cross encouraged the participants to read over the service stand and provide input at the January RW Community meeting.

ACTION ITEMS

Item	Responsible Party
Contact Mr. Hutchins for additional bus passes	PCS
Next Month's Meeting:	January 21 st , 2020
Adjournment:	1:00 p.m.

Prepared by: David Bent

Date: 11/20/2019

Approved by: 

Date: 1.21.2020