

Central Florida HIV Planning Council

Planning Council Meeting Minutes

March 31, 2021

Call to Order: The Jr. Co-Chair, Ms. Rodriguez called the meeting to order at 6:05 p.m. at the Hilton Garden Inn located at 1275 Lee Rd, Winter Park, FL 32789.

Members Present: Gabriella Rodriguez, Dean Hutchins, Angie Buckley, Tim Collins, Vel Cline, Roy Harry, Ira Westbrook, Willie Beasley, Sam Graper, Keith Tremain, Flora Kavitch, Charlie Wright, Angela Hunt, Angus Bradshaw, John Curry, Jessica Seidita via teleconference, Jordan Almazan via teleconference, Grisela Hernandez via teleconference, Andrea Dunn via teleconference

Members Excused: Earl Hunt, Jonathan McNelis

Absent: Patrick Lindsay

<p>Approval of the agenda:</p>	<p>The Planning Council reviewed the agenda and made the following updates:</p> <ul style="list-style-type: none"> • Replaced Ms. Rodriguez’s name with Mr. Collins’s name for the Vision Statement, Mission Statement, Conflict of Interest, and Core Values. • Added Conflict of Interest and Mission Statement discussion. <p>Motion: Mr. Collins made a motion to approve the agenda with the updates. Mr. Cline seconded the motion.</p> <table border="1" data-bbox="896 1398 1511 1476"> <thead> <tr> <th>In Favor</th> <th>Against</th> <th>Abstention</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>❖ <i>The motion to approve the March agenda was adopted by a unanimous roll call vote.</i></p>	In Favor	Against	Abstention	17	0	0
In Favor	Against	Abstention					
17	0	0					
<p>Approval of the October 28th Minutes:</p>	<ul style="list-style-type: none"> • The October 28th minutes were approved as written. 						
<p>Open the floor for public comment:</p>	<ul style="list-style-type: none"> • Mr. Curry apologized for being late to the meeting. 						

- Mr. Wright announced that he is allergic to perfume and cologne.

Ms. Cross presented the Planning Council with the following quorum resolutions:

- Temporarily reduce the Executive committee quorum from 5 to 3 members.
- Temporarily reduce the Planning Council meeting quorum from 12 to 7 members.
- Merge the Membership and PR & Marketing committees for 12 months.
- Merge the Service Systems & Quality and Needs Assessment & Planning committees for 12 months.

Executive Committee Quorum:

- The Planning Council discussed reducing the in person Executive Committee quorum from 5 to 3 members. After much discussion, the Planning Council decided to approve the recommendation.

Motion: Mr. Hutchins made a motion to temporarily suspend section 7.1.2 of the CFHPC Bylaws and reduce the in person Executive Committee quorum from 5 to 3 members for a period of 12 months. Mr. Collins seconded the motion.

In Favor	Against	Abstention
18	0	0

❖ *The motion to reduce the in person Executive Committee quorum from 5 to 3 members for a period of 12 months was approved by a unanimous roll call vote.*

Planning Council Quorum:

- The Planning Council discussed reducing the in person Planning Council quorum from 12 to 7 members. After much

Special Order:

discussion, the Planning Council decided that the in-person quorum should be reduced from 12 to 1/3.

Motion: Mr. Collins made a motion to temporarily suspend section 6.1.7 of the CFHPC Bylaws and reduce the in person Planning Council quorum from 12 members to 1/3 for a period of 12 months. Ms. Buckley seconded the motion.

In Favor	Against	Abstention
18	0	0

- ❖ *The motion to reduce the in-person quorum for the Planning Council meeting by 1/3 was approved by a unanimous roll call vote.*

Committee Meeting Mergers:

- The Planning Council reviewed and discussed the Executive committee's decision to merge the Membership Committee with the PR & Marketing Committee and the Service Systems & Quality Committee with the Needs Assessment & Planning Committee. After a brief discussion, the Planning Council ratified the Executive Committee's decision.

Motion: Mr. Hutchins made a motion to ratify the Executive Committee's decision to merge the Membership and PR & Marketing Committee and merge the Service Systems & Quality and Needs Assessment & Planning Committee. Mr. Collins seconded the motion.

In Favor	Against	Abstention
17	1	0

- ❖ *The motion to ratify the decision to merge the Membership and PR & Marketing Committee and merge the Service Systems & Quality with the Needs Assessment & Planning Committee was approved by a majority roll call vote.*

Emergency Votes Via Email:

- The Planning Council discussed the manner of voting in section 9.4 of the CFHPC Bylaws to include a recommendation of including emergency votes via email during the Covid-19 pandemic for a period of 12 months. After a brief discussion, the committee decided to approve the recommendation.

Motion: Mr. Cline made a motion to approve the recommendation for emergency voting via email for a period of 12 months. Mr. Collins seconded the motion.

In Favor	Against	Abstention
16	2	0

- *The motion for emergency voting via email was approved by a majority roll call vote.*

Reports:

RW Community Meeting:

Mr. Cline reported the following:

- Ms. Cross provided the participants with a presentation on a vision for the future presentation for the Ryan White Community meeting.
- The participants provided PCS with feedback regarding future topics, activities, and ideas on how to make the meetings more impactful and inclusive.

Part A Monthly Expenditure Report:

Ms. Yabrudy provided the Planning Council with an overview of the monthly expenditure report as of February 28, 2021.

- Target: 100.00%

- Actual: 84.03%
- Dif: 15.97%

Ms. Yabrudy reported the following:

- The notice of award for Ending of the Epidemic has been received and the funding has increased from 1 million to 1.6 million.
- Covid -19 funding has been extended for an additional year.
- Next month the Planning Council will need revisit the decision to provide food cards to clients regardless of FPL. The Planning Council will need to decide to extend or discontinue the original recommendation.
- The Recipient's Office is looking into the option of delivering produce to clients.

Part B Monthly Expenditure Report:

Ms. Andre provided the Planning Council with an overview of the Monthly Expenditure report as of February 28, 2021.

- Target: 91.7%
- Actual: 88.0%
- Dif: 3.7%

Ms. Andre reported the following:

- The Heart of Florida United Way has a tentative re-open date of August 16, 2021.
- In the process of implementing a new dental program for clients in Brevard County.
- Client messaging is available for the ADAP same day program which is for uninsured clients who need urgent medications that are on the ADAP formulary.
- HFUW is in the process of developing new training materials for Medical Case

Managers, Non-Medical Case Managers, and EIS.

DOH Report:

Ms. Williams reported the following:

- 12 rotating digital billboards throughout Orange County with Ending the Epidemic advertising.
- 30 areas throughout Orange County were designated for posters for HIV testing, PrEP, and HIV treatment are currently up.
- 2 city bus wraps and 20 bus shelters in high morbidity areas with Ending the Epidemic messaging.
- 2 providers will be providing HIV testing and in untraditional times and on weekends.
- 1 provider will be providing priority HIV testing for Black and LatinX MSM ages 13 – 24.
- 1 provider will be providing mobile Prep throughout out the Orange County area through the use a mobile testing unit.
- HIV education and testing funding is available for Divas in Dialogue for transgender women.
- Funding is available for Sisters for Organizing to Survive for HIV education and testing for Black woman.

Motion: Mr. Cline made a motion to extend the meeting by 10 minutes. Ms. Buckley seconded the motion.

In Favor	Against	Abstention
17	0	0

❖ *The motion to extend the meeting by 10 minutes was approved by a unanimous roll call vote.*

CFPC Vision and Mission Statement Discussion:

- The committee discussed removing the word disease from the CHPC Mission and Vision statements to help eliminate stigma. After brief discussion, the Planning Council decided to remove the word disease from the Mission and Vision statements.

Motion: Mr. Collins made a motion to remove the word disease from the CFHPC Mission and Vision statements. Mr. Cline seconded the motion.

In Favor	Against	Abstention
18	0	0

❖ *The motion to remove the word disease from the CFHPC Mission and Vision Statements were approved by a unanimous roll call vote.*

New Business:

ACTION ITEMS

Item	
Remove the word disease from the CFHPC Vision and Mission statements	PCS
Next Meeting	April 28 th , 2021
Adjournment:	8:07 p.m.

Prepared by: David Bent Date: 04//02/2021

Approved by: _____ Date: _____