

Central Florida HIV Planning Council

Executive Committee Meeting Minutes

April 22, 2021

Call to Order: The Sr. Co-Chair, Mr. Hunt called the meeting to order at 2:02 p.m. at the Hilton Garden Inn located at 1275 Lee Road, Winter Park, FL 32789.

Members Present: Earl Hunt, Ira Westbrook, Dean Hutchins, Vel Cline, Willie Beasley, Angie Buckley, Jessica Seidita via teleconference, Gabriella Rodriguez via teleconference

Members Excused: Tim Collins

Absent: None

<p>Approval of the agenda:</p>	<p>The committee reviewed the agenda and made the following updates:</p> <ul style="list-style-type: none"> • Replaced Ms. Rodriguez's name with Mr. Hutchins name for the Vision Statement, Mission Statement, and Conflict of Interest. • Replaced Ms. Rodriguez's name with Mr. Hunt's name for the approval of the agenda, approval of the March 25th minutes, and open the floor for public comment. <p>Motion: Mr. Cline made a motion to approve the agenda with changes. Mr. Hutchins seconded the motion. The motion was adopted unanimously without debate.</p>
<p>Approval of the October 19th Minutes:</p>	<ul style="list-style-type: none"> • The March 25th minutes were approved as written.
<p>Open the Floor for Public Comment:</p>	<ul style="list-style-type: none"> • There were no public comments or comment cards received.
<p>Reports:</p>	<p>Membership and PR & Marketing Committee:</p> <ul style="list-style-type: none"> • The Membership committee has merged with the PR & Marketing committee for a period of 12 months to meet the in-person

quorum requirement and to continue the important work of both committees.

- The committee discussed the membership matrix, PC reflectiveness, and committee roster. There are currently 20 Planning Council members, 10 members that are PLWHA, and 7 unaligned/unconflicted members.
- The committee discussed recruitment activities and reviewed the list of strategies which include targeted outreach.
- The committee reviewed the Central Florida HIV Planning Council social media account insights for Facebook and Instagram.
- The committee reviewed and discussed the summaries of 9 applicants. All 9 applicants have been moved forward to the next step in the application process.

Service Systems & Quality and Needs Assessment & Planning Committee:

- The Service Systems & Quality committee merged with the Needs Assessment & Planning Committee for a period of 12 months to meet the in-person quorum requirement and to continue the important work of both committees.
- The committee discussed the Part A food service eligibility criteria.
- The committee reviewed and approved the Part A proposed 2021 -2022 allocation slate.
- The committee reviewed the Part B monthly expenditure report.
- The committee reviewed and approved the recommended updates for the resource allocation evaluation form.

RW Part A 2021 – 2022 Proposed Allocations:

- Ms. Yabrudy presented the committee with the Ryan White Part A 2021 – 2022 proposed allocations. After a brief discussion, the committee decided to approve the recommended allocations.

Motion: Mr. Cline made a motion to approve the Ryan White Part A 2021 – 2022 proposed allocations and to move the allocation slate forward to the Planning Council for a roll call vote. Ms. Buckley seconded the motion. The motion was adopted unanimously without debate.

2020-2021 Food Services:

- Ms. Yabrudy reviewed the Ryan White Part A food services. Ms. Yabrudy also informed the committee that is still an inventory of \$25 food cards.
- The committee discussed the current food service utilization and expenditures. After much discussion, the committee decided the following:
 - Keep eligibility open for all eligible clients regardless of FPL for 12 months.
 - Increase the food card amount from \$25 to \$35 for clients in Lake, Osceola, and Seminole Counties to be in alignment with Orange County.
 - Clients will receive three \$25 food cards until the current inventory of \$25 cards have been distributed. Clients will then begin to receive one \$75 food card per month for a period of 12 months.

Motion: Mr. Hutchins made a motion to keep food service eligibility open for all eligible clients regardless of FPL and to increase the food card amount from \$25 to \$35 for clients in Lake, Osceola, and Seminole Counties to be in alignment

with Orange County effective May 1, 2021. Also, clients will receive three \$25 food cards until the current inventory of \$25 cards have been distributed. Clients will then begin to receive one \$75 food card per month for a period of 12 months. Mr. Cline seconded the motion. The motion was adopted unanimously without debate.

- Ms. Yabrudy provided the committee with an overview of the new Ryan White Part A website.

Part B Report:

- Ms. Andre informed the committee that the Heart of Florida United has partnered with the Area 7 DOH office for Ending the Epidemic and will provide community engagement through social media, e-newsletter, and virtual discussion.

DOH Report:

Ms. Williams reported the following:


- Miracle of Love has received an award to provide HIV testing to young Black & LatinX SGL men ages 13 – 24. Miracle of Love has also received award to provide after-hours and weekend HIV testing.
- Divas In Dialogue has received an award to provide education and testing for transgender women of color.
- Positive Assistance has received an award to provide comprehensive PrEP services using a mobile testing unit.
- Sistas Organizing to Survive has received an award to provide HIV education and testing for Black heterosexual women.
- Hope and Help has received an award to provide wraparound services for syringe exchange program including rapid HIV, HCV, and STI testing and harm reduction kits.

	<ul style="list-style-type: none"> • Midway Specialty Care Center has received an award to provide after-hours and weekend HIV testing.
<p>New Business:</p>	<p>Candidate Summaries:</p> <ul style="list-style-type: none"> • The committee reviewed the summary for candidate #2019-19. After a brief discussion, the committee decided to move the candidate forward to the Planning Council for a roll call vote. <p>Motion: Mr. Beasley made a motion to approve candidate #2019-19 and to move candidate forward to the Planning Council for a roll call vote. Mr. Hutchins seconded the motion. The motion was adopted unanimously without debate.</p> <ul style="list-style-type: none"> • The committee reviewed the summary for candidate #2020-04. After a brief discussion, the committee decided to move the candidate forward to the Planning Council for a roll call vote. <p>Motion: Mr. Beasley made a motion to approve candidate #2020-04 for and to move candidate forward to the Planning Council for a roll call vote. Mr. Hutchins seconded the motion. The motion was adopted unanimously without debate.</p> <ul style="list-style-type: none"> • The committee reviewed the summary for candidate #2020-08. After a brief discussion, the committee decided to move the candidate forward to the Planning Council for a roll call vote. <p>Motion: Ms. Buckely made a motion to approve candidate #2020-08 and to move candidate forward to the Planning Council for a roll call vote. Ms. Hutchins seconded the motion. The motion was adopted unanimously without debate.</p> <ul style="list-style-type: none"> • The committee reviewed the summary for candidate #2020-09. After a brief discussion, the committee decided to move the candidate forward to the Planning

	<p>Council for a roll call vote.</p> <p>Motion: Mr. Cline made a motion to approve candidate #2020-09 and to move candidate forward to the Planning Council for a roll call vote. Mr. Hutchins seconded the motion. The motion was adopted unanimously without debate.</p> <p>Letter of Support:</p> <ul style="list-style-type: none"> The committee reviewed the letter of support request for Comprehensive Healthcare. After a brief discussion, the committee decided to approve the request. <p>Motion: Mr. Hutchins made a motion to approve the letter the of support for Comprehensive Health Care and to move the document forward to the Planning Council for a roll call vote. Ms. Buckley seconded the motion. The motion was adopted unanimously without debate.</p> <p>Draft Planning Council Agenda:</p> <ul style="list-style-type: none"> The committee drafted the April Planning Council agenda.
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ACTION ITEMS	
Item	
Next Meeting	
Adjournment:	3:43 p.m.

Prepared by: David Bent Date: 04/28/2020

Approved by:  Date: 5/21/21