

# Central Florida HIV Planning Council

## RW Community Meeting Minutes

June 22, 2021

**Call to Order:** The Co-Chair, Mr. Cline called the meeting to order at 6:04 p.m. at the Hilton Garden Inn located at 1275 Lee Road, Winter Park, FL

**Participants Present:** Vel Cline, Dean Hutchins, Brittney Owens, Tim Collins, Adrian Humphrey, Ira Westbrook, Jermaine Malone, Willie Robertson, Kara Williams, Marion Stephney, Mika Mendoza, April Johnson, Alelia Munroe, Claudia Yabrudy, Yvette Reyes, Yasmin Andre, David Bent, Angela Hunt, Shirley Steele via teleconference, Christine Lawrence via teleconference, Doris Huff via teleconference, Charlie Wright via teleconference, Gabriella Rodriguez via teleconference, Yissel Hernandez via teleconference, Kimberley Brown via teleconference, Ron Weston via teleconference, Jordan Almazan via teleconference, Melanie Cross via teleconference.

<p><b>Approval of the agenda:</b></p>	<p>The committee reviewed the agenda and made the following updates:</p> <ul style="list-style-type: none"> <li>• Added the Long Term Survivors Video</li> <li>• Added the Health Insurance Premiums and Cost Sharing Service Standards</li> </ul> <p><b>Motion:</b> Mr. Cline made a motion to approve the agenda with the updates. Mr. Collins seconded the motion. The motion was adopted unanimously without debate.</p>
<p><b>Approval of the May 18<sup>th</sup> Minutes:</b></p>	<p>The participants discussed the May 18<sup>th</sup> minutes and updated the following:</p> <p>The minutes were accepted as written.</p>
<p><b>Open the floor for public comment:</b></p>	<ul style="list-style-type: none"> <li>• Mr. Willie vocalized that he was displeased with the topic of the Ryan White Community meeting. He feels that there should be more clarity on the Ryan White Community Meeting as far as the mission and vision of the meeting. He stated that he would like to see presenters provide more topics that will be more helpful to our community. He also</li> </ul>

	<p>mentioned that he feels that after him trying to help some folks in the community, they have been turned away from Ryan White agencies without being helped. Ms. Cross followed up with him to ensure he provides the Ryan White Part A office contact information to any clients that might have not received services and to follow up with any concerns he may have as well.</p> <ul style="list-style-type: none"> <li>• Ms. Stephney voiced her concerns about receiving co-payment assistance and receiving bills in the mail because of discrepancies in health insurance thought ADAP. Her desirers have been to change her providers for a couple of months and she hasn't received a call back. She also mentioned she is needing some follow up on concerns she has brought up at other meetings and have not received much feedback on.</li> <li>• Ms. Yabrudy stated that she has ensured that the ADAP contact information has been provided to Ms. Stephney and she will ensure that someone reaches out to her this week to get her medication.</li> </ul>
<p><b>Reports:</b></p>	<p><b>Membership and PR &amp; Marketing Committee Meeting:</b></p> <ul style="list-style-type: none"> <li>• The committee discussed the membership matrix, PC reflectiveness, and committee roster. There are currently 23 Planning Council members, 11 members that are PLWHA, and 8 unaligned/unconflicted members.</li> <li>• The committee reviewed the Central Florida HIV Planning Council social media account insights for Facebook and Instagram.</li> <li>• The committee reviewed the interview summaries of 3 applicants and recommended that all 3 candidates move forward to the Executive committee for review.The</li> </ul>

	<p>committee reviewed and discussed the Attendance Policy and Procedure.</p> <p><b>Service Systems &amp; Quality Committee and Needs Assessment &amp; Planning Committee Meeting:</b></p> <ul style="list-style-type: none"> <li>• The committee reviewed the Part A Monthly Expenditure Report, Part A Annual Utilization &amp; Expenditure Report, and the Part B Monthly Expenditure Report.</li> <li>• The committee received an EIHA data update.</li> <li>• The committee discussed the out of care survey results.</li> <li>• The committee received an update regarding the Assessment of the Administrative Mechanism.</li> </ul>
<p><b>New Business:</b></p>	<p><b>Long Term Survivors Video:</b></p> <ul style="list-style-type: none"> <li>• The participants reviewed the CFHPC Long Term Survivor Videos</li> </ul> <p><b>Health Insurance Premium and Cost Sharing Assistance Service Standard:</b></p> <ul style="list-style-type: none"> <li>• Ms. Cross provided updates concerning the changes of the HIPCS Service Standard and asked the participants for feedback to present to the Executive Committee.</li> <li>• No feedback was provided from the participants.</li> </ul> <p><b>Presentation:</b></p> <ul style="list-style-type: none"> <li>• Mika Mendoza, Referral Specialist from Miracle of Love provided a presentation on Budgeting for Healthy Meals.</li> </ul>

	<p><b>Raffle:</b></p> <ul style="list-style-type: none"> <li>Raffle tickets were given to meeting participants. Three winning tickets were drawn. Two gift cards and one gift basket were given out as a result of the raffle.</li> </ul> <p><b>Presentation Topics:</b></p> <p>Ms. Cross provided a list of the Ryan White presentation topics that have been suggested so far and asked for any further suggestions. That list included. The ones in red have already been achieved this year:</p> <ul style="list-style-type: none"> <li>How to cope with HIV &amp; COVID-19</li> <li>Educating Black Women, HIV &amp; PrEP</li> <li>PrEP for Women</li> <li>Mental Health and Substance Abuse Issues</li> <li>Housing Resources and Support (HOPWA)</li> <li>Social Support Systems in the Service Area</li> <li>National Support &amp; Resources</li> <li>Education related to ACA, Mental Health Support and nutrition.</li> <li>Bring in a nurse or Doctor to speak about HIV &amp; Co-morbidities.</li> </ul>
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<b>ACTION ITEMS</b>	
Item	
<b>Next Meeting</b>	July 13th, 2021
<b>Adjournment:</b>	7:21 p.m.

Prepared by: Melanie Cross Date: 07/23/2021

Approved by:  Date: 7/14/2021