

# Central Florida HIV Planning Council Planning Council Business Meeting Minutes

*September 24, 2021*

**Call to Order:** The Jr. Co-Chair, Ms. Rodriguez called the meeting to order at 9:05 a.m. at the Hilton Garden Inn located at 1275 Lee Road, Winter Park, FL 32789.

**Members Present:** Gabriella Rodriguez, Tim Collins, Ira Westbrook, Angela Hunt, Maria Buckley, Marion Stephney, Vel Cline, Flora Kavitch, Keith Tremain, Jessica Seidita via teleconference, Angus Bradshaw via teleconference, Kim Murphy via teleconference, Charlie Wright via teleconference, Maria Buckley via teleconference.

**Members Excused:** Grisela Hernandez

**Absent:** John Curry, Dean Hutchins, Willie Beasley, Roy Harry Vicki Cobb-Lucien, Mike Alonso, Jordan Almazan

<b>Approval of the agenda:</b>	<ul style="list-style-type: none"> <li>The Planning Council reviewed the September agenda. After a brief discussion, the Planning Council voted by roll call.</li> </ul> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>In Favor</th> <th>Against</th> <th>Abstention</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">13</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>The Planning Council voted unanimously to approve the September agenda by roll call vote.</li> </ul>	In Favor	Against	Abstention	13	0	0
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13	0	0					
<b>Approval of the August 25<sup>th</sup> Minutes</b>	<ul style="list-style-type: none"> <li>The August 25<sup>th</sup> minutes were approved as written.</li> </ul>						
<b>Open the Floor for Public Comment:</b>	<ul style="list-style-type: none"> <li>There were no public comments and PCS did not receive any comment cards.</li> </ul>						
<b>Special Order: Nomination of Officers</b>	<ul style="list-style-type: none"> <li>Ms. Marshall informed the Planning Council of the individuals that were nominated for Jr. Co-Chair, Patient Care Consumer Representative and Prevention Consumer Representative. The Planning Council members that attended the meeting in-person filled out paper ballots and the Planning Council members that attended virtually filled out electronic ballots. As a result of a tie for Patient Care Consumer Representative, the members</li> </ul>						

revoted. After the results were tabulated, Mr. Bent announced the following results:

- **Jr. Co- Chair** – Willie Beasley
- **Patient Care Consumer Representative** – Ira Westbrook
- **Prevention Consumer Representative** – Tim Collins

**New Business:**

**2020-2021 Part A Ryan White HIV/AIDS Program Assessment of the Administrative Mechanism:**

- The Planning Council was given the opportunity to ask Ms. Hidlago with Positive Outcomes questions about the results of the AAM report. After a brief review, the Planning Council voted by roll call.

In Favor	Against	Abstention
15	0	0

- The Planning Council voted unanimously to approve the Part A Assessment of the Administrative Mechanism.

**Annual Committee Reports:**

**Membership and PR & Marketing Committee Report:**

- Ms. Seidita provided the Planning Council with a summary of the Annual Membership and PR & Marketing Committee report. After the summary, the Planning Council voted by roll call.

In Favor	Against	Abstention
14	0	0

- The Planning Council voted unanimously to approve the Annual Membership and PR & Marketing Committee report.

**Needs Assessment & Planning Committee Report:**

- Mr. Collins provided the Planning Council with a summary of the Annual Needs Assessment & Planning report. After the summary, the Planning Council by roll call.

In Favor	Against	Abstention
15	0	0

- The Planning Council voted unanimously to approve the Annual Needs Assessment & Planning report.

**Service Systems & Quality Committee Report:**

- Ms. Buckley provided the Planning Council with a summary of the Annual Service Systems & Quality report. After the summary, the Planning Council voted by roll call.

In Favor	Against	Abstention
14	1	0

- The Planning Council voted to approve the Annual Service Systems & Quality Committee report by a majority roll call vote.

**ACTION ITEMS**

Item	
<b>Next Meeting</b>	Wednesday, October 27, 2021
<b>Adjournment:</b>	10:08 A.M.

Prepared by: David Bent Date: 09/27/2021

Approved by: Gabriella Rodriguez Date: 10/28/2021