

# Central Florida HIV Planning Council Ryan White Community Meeting Minutes

October 19, 2021

**Call to Order:** Ira Westbrook, Co-Chair, called the meeting to order at 6:04 p.m. at the Hilton Garden Inn located at 1275 Lee Road, Winter Park, FL

**Participants Present:** Ira Westbrook, Tim Collins, Adrain Humphrey, Kara Williams, Yissel Hernandez, Alelia Munroe, Willie Robertson, April Johnston, Jermaine Malone, Marion Stephney, Vel Cline, Angela Hunt, Chris Dorsey, Alvina Chu, Mayra Rodriguez, Sylvia Smith, Nigel Bell, Yesenia Malofsky, Alexis Johnson, Yasmin Andre, Kimberly Brown, Gabriella Rodriguez via teleconference, Clunie Williams via teleconference, Charlie via teleconference, Kim Murphy via teleconference, Andre via teleconference, Doris Huff via teleconference, Flora Kavitch, via teleconference, Jordan Almazan via teleconference

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| <p><b>Approval of the agenda:</b></p>                         | <ul style="list-style-type: none"> <li>• The committee reviewed the agenda and made the following updates:</li> </ul> <p>Add Mr. Collins to report the mission, vision, and reports</p> <p><b>Motion:</b> Mr. Westbrook made a motion to approve the agenda with the updates. Ms. Stephney seconded the motion. The motion was adopted unanimously without debate.</p> |
| <p><b>Approval of the August 17<sup>th</sup> minutes:</b></p> | <p>The participants discussed the August 17<sup>th</sup> minutes:</p> <p>Mr. Westbrook made the motion to accept the minutes as is.</p> <p><b>Motion:</b> The minutes from the August 17<sup>th</sup> meeting were approved as is and the motion passed unanimously.</p>   |
| <p><b>Open the floor for public comment:</b></p>              | <p>No public comments</p>  |

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|                        | <p>There was a comment from Charlie from Lake County regarding a case manager and Claudia from the Part A office responded to the comment.</p>   |
| <p><b>Reports:</b></p> | <p>Membership and PR &amp; Marketing Committee<br/>Date: October 5, 2021</p> <p>Membership Chair: Vel Cline<br/>Membership Vice Chair: Jessica Seidita<br/>PR &amp; Marketing Chair: Kim Murphy<br/>PR &amp; Marketing Vice Chair: Priscilla Torres</p> <p>Summary:</p> <ul style="list-style-type: none"> <li>· The committee elected their new leadership for the year.</li> <li>· The committee discussed the membership matrix, PC reflectiveness, and committee roster. There are currently 22 Planning Council members, 9 members that are PWH, and 8 un-conflicted members.</li> <li>· The committee reviewed the CFHPC social media accounts for Facebook and Instagram.</li> <li>· The committee reviewed the summaries for two applicants and determined that both applicants should move forward to the next step in the application process.</li> <li>· The committee reviewed the new member orientation survey with updates being a five-point scale and a general comment section.</li> </ul> <p>World AIDS Day Update:</p> <ul style="list-style-type: none"> <li>· The date of the World AIDS day event is Tuesday November 30, 2021 at the Lake Eola Amphitheater.</li> <li>· Virtual event will be held on December 1st at 7:00 p.m.</li> <li>· Mayor Jerry Demings will attend the event on November 30th.</li> <li>· Final Nominations have been received for the Unsung Hero Award which will be presented at the event.</li> </ul> <p>Service Systems &amp; Quality and Needs Assessment &amp; Planning Committee</p> |

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|                             | <p>Date: October 12, 2021</p> <p>Service Systems &amp; Quality Chair: TBD<br/> Service Systems &amp; Quality Vice Chair: Maria Buckley<br/> Needs Assessment &amp; Planning Chair: Tim Collins<br/> Needs Assessment &amp; Planning Vice Chair: Flora Kavitch</p> <p>Summary:</p> <ul style="list-style-type: none"> <li>· The committee elected leadership for the coming year.</li> <li>· The committee received an overview of the Part A Monthly Expenditure report, Part B Expenditure report and the Part B Monthly Utilization Report.</li> <li>· The committee received the Medical Case Management Report and approved to present at the next Ryan White community meeting and to providers for feedback for a a two-week review.</li> <li>· The committee reviewed the survey results from the Data Presentation, Priority Setting Process and Resource Allocation Process. They also approved the same survey to be used next year.</li> <li>· The committee updated and reviewed their 2021-2022</li> </ul> |
| <p><b>New Business:</b></p> | <p>Ms. Marshall made the report on the Medical Case Management Presentation</p> <p>Ms. Munroe informed the committee of all changes made to the Medical Case Management Service Standards.</p> <p>Motion was made to move forward the report to the Executive Committee. Mr. Cline seconded the motion.</p> <p><b>Motion:</b> The motion was made by Mr. Westbrook to move forward the report to the Executive Committee. Mr. Cline seconded and the motion passed unanimously.</p>   |

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|  | <p>Evolution of Testing – Ms. Williams from Orange County made a presentation on Home test kits and supported by Mr. Hutchins.</p> <p>ADAP (AIDS Drug Assistance Program) Ms. Rodriguez from Orange County made a report on this initiative.</p> <p>Meeting Topics for future Ryan White Community Meetings:<br/> Certification<br/> Leadership building<br/> Peer support<br/> Wrap around services child care<br/> Client Empowerment advocacy<br/> Personal insurance</p> <p>David's Trivia Game:<br/> <ul style="list-style-type: none"> <li>• David Bent conducted a Trivia Game to the participants.</li> </ul> </p> |
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| <b>ACTION ITEMS</b> |   |
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| <b>Item</b>         | Meeting Topics for future Ryan White Community Meetings |
| <b>Next Meeting</b> | November 16, 2021                                       |
| <b>Adjournment:</b> | 7:53  |

Prepared by: Cameron Edgar Date: 10/19//2021

Approved by:  Date: 11/10/2021