

Central Florida HIV Planning Council

RW Community Meeting Minutes

November 16, 2021

Call to Order: The Co-Chair, Mr. Westbrook called the meeting to order at 6:15 p.m. at the Courtyard by Marriott Orlando Downtown located at 730 N. Magnolia Ave., Orlando, FL, 32803.

Participants Present: Ira Westbrook, Tim Collins, Kimberley Brown, Nigel B., Marion Stephney, Alelia Munroe, Angela Hunt, Venetia Knight, Claudia Yabrudy, Danisha Phillips, Jefferson Hickey, Gabriella Rodriguez, Andres Acosta, Yasmin Andre, Sam Quintero, Charlie Wright via teleconference, Charline Whittaker via teleconference, Diego via teleconference, Doris Huff via teleconference.

Approval of the agenda:	The committee reviewed the agenda and made the following updates: <ul style="list-style-type: none">• Replaced Mr. Cline and Ms. Buckley's names for the reading of the bridge report. Motion: Ms. Hunt made a motion to accept the agenda with the changes. Mr. Collins seconded the motion. The motion was adopted unanimously without debate.
Approval of the October 19th Minutes:	The participants reviewed the October 19 th minutes. The minutes were accepted as written.
Open the floor for public comment:	<ul style="list-style-type: none">• Ms. Martin from CAB for Consumers of Seminole County made announcement that they have flyers for their organization in the lobby and that there will be a World AIDS Day event on December 1st with free HIV testing at the Seminole County Health Department.• PCS did not receive any comment cards online.
Reports:	Membership and PR & Marketing Committee Meeting: <ul style="list-style-type: none">• The committee discussed the membership matrix, PC reflectiveness, and committee roster. There are currently 22 Planning

Council members, 11 (50%) members that are PWH and 9 (40%) unconflicted members.

- The committee reviewed the Central Florida HIV Planning Council social media account insights for Facebook and Instagram.
- The committee received a mini training on “Making Data Meaningful” from Planning Council Support.
- The committee discussed and recommended educational infographics and recruitment activities for the upcoming year.

World AIDS Day Update:

- Program entertainment and a host for the night were finalized.
- The workgroup reviewed the agendas for the in-person WAD event on November 30th and the virtual WAD event on December 1st.
- The workgroup also discussed upcoming volunteer opportunities to assemble “swag bags”, the Unsung Hero Award, and the WAD Quilt Ceremony.

Service Systems & Quality Committee and Needs Assessment & Planning Committee Meeting:

- The committee elected the final officers for the Service Systems & Quality (SSQ) Committee for the 2021-2022 planning cycle. Maria Buckley was elected as Chair and Bryan DuBac as Vice Chair of SSQ.
- The committee received an overview of the Part A Monthly Expenditure report and the Part B Monthly Expenditure report.

	<ul style="list-style-type: none"> • The committee received a presentation on the RWHAP Food program and the proposed changes for 2022. The committee approved two major items: the allocation of \$400,000 in carry over funds to the food program and reverting to an eligibility requirement of 150% Federal Poverty Level (FPL) to receive a food card at the amount of \$50. • The committee reviewed the proposed changes from October’s meetings to the Medical Case Management Service Standard and approved the recommended updates.
<p>Unfinished Business</p>	<p>Medical Case Management Service Standards</p> <ul style="list-style-type: none"> • The participants reviewed the updates to the Medical Case Management Service Standards. These included updates to sections 1.2, 1.2a, and 1.3. • Ms. Marshall explained the approval process for the standards and that the purpose of presenting them at the Ryan White Community Meeting again is to solicit feedback from the participants prior to being approved by the full Planning Council. • After a brief discussion the participants decided to approve the MCM Service Standards to move to the Executive Committee. <p>Motion: Mr. Collins made a motion to approve the Medical Case Management Service Standards to go to the Executive Committee for review. Ms. Hunt seconded the motion. The motion was adopted unanimously without debate.</p>
<p>New Business:</p>	<p>Part A Food Presentation:</p> <p><i>(Expenditures as of October 31, 2021)</i></p> <p>Ms. Yabrudy reported the following:</p> <ul style="list-style-type: none"> • Target: 66.67% • Actual: 58.33%

- Dif: 8.34%

Ms. Yabrudy also provided a presentation on proposed changes to the Part A food program. The following changes approved by the SSQ and Needs Assessment Committee were discussed:

- With current rules, \$400,000 additional funding will be needed to meet food demand.
- After much of March 1st the eligibility for food cards will return to the original requirement of 150% of FPL with a food card amount of \$50.00. Clients who receive food stamps will no longer be eligible to receive food cards. The committee also recommended that communication to clients regarding the upcoming change should start immediately. If approved, the recommendation will be present to the Planning Council for a roll call vote.

After a brief discussion, the participants recommended the following updates:

- To remove references to HIV from the “Rights and Responsibilities” page if clients are expected to use it as a guideline in public.
- Implement CAB into the distribution of the food program updates.
- Ensure that case managers are addressing issues of clients not adhering to the Rights and Responsibilities guidelines.

U=U Presentation

Sam Quintero of Janssen Pharmaceuticals provided a presentation on U=U, or Undetectable=Untransmittable. The following topics were discussed:

- What an undetectable HIV viral load is and the definition of “untransmittable”.
- The UN AIDS 90-90-90 target for Ending the Epidemic and how participants can get involved.
- The importance of empowering clients and each other to discuss the side effects and success rates of treatments.

- The Treatment as Prevention strategy.
- A call for action for there to be a community effort in the Prevention Access Campaign (PAC).

Motion: Mr. Collins made a motion to extend the meeting by twenty minutes to accommodate the quilt activity. Ms. Martin seconded the motion. The motion passed unanimously without debate.

WAD Quilt Activity

- Ms. Rodriguez and Mr. Acosta provided a presentation on the history and significance of the World AIDS Day Quilt Ceremony.
- The participants were provided with supplies to create their own pieces of this year's quilt.

Raffle tickets were given to meeting participants. Items one were provided by Mr. Westbrook and included a microwave, air fryer, and gift cards.

ACTION ITEMS

Item	
Next Meeting	January 18, 2022
Adjournment:	8:20 PM

Prepared by: Whitney Marshall Date: 11/24/2021

Approved by: Timothy Collins Date: 1-25-2022