

# Central Florida HIV Planning Council

## RW Community Meeting Minutes

May 17, 2022

**Call to Order:** The Co-Chair, Mr. Westbrook called the meeting to order at 6:19 pm at the Holden Heights Community Center located at 1201 20<sup>th</sup> St., Orlando, FL 32805.

**Participants Present:** Ira Westbrook, James Brewer, Jonathan Morgan, Kristina Feliciano, Avery George, Andre William, Michael Brinkley, Sylvia Smith, Edward Cook, Susan Vazquez, Carolyn Davis, Troy Johnson, Tim Collins, Vicki Cobb-Lucien, Gilberto Hernandez, Nattacha Wylie, Rachelle Semon, Vanessa Rivera, Donte Berry, Alelia Munroe, Nigel Bell, Jermaine Malone, Tracey Robinson, Virginia Smith, Frederick Cotto-lewis, Rene Cotto-Lewis, Alex Herring, Angela Hunt, Yasmine Andre, Keyna Harris, Alexis Johnson, Jessica Seidita, Homer Zachary, John Curry, Mark Kern, Jermaine Brown, Claude Savery, Travis Mercer, Vel Cline, Sam Quintero, Wanda Vazquez, Brenda Reed, Pedro Huertas, Gerald Sessions, Claudia Yabrudy, JC Hennessey, D Pielle, Rommy, Ken, Martin, Doris Huff via Teleconference, Charlie Wright via Teleconference, Lindsay Connors via Teleconference, Mikaela Mendoza via Teleconference, Paul Maldonado via Teleconference, Kara Williams via Teleconference

<b>Approval of the agenda:</b>	The committee reviewed the meeting agenda and made the following changes: <ul style="list-style-type: none"><li>• Add Case Management Town hall Update</li><li>• Move John Curry in front of Andres Acosta</li><li>• John Curry added AIDS to Florida Black HIV Coalition</li><li>• Remove Mike Alonso from Agenda</li></ul> <b>Motion:</b> Mr. Johnson made a motion to accept the agenda with the changes. Ms. Munroe seconded the motion. The motion was adopted unanimously without debate.
<b>Approval of the April 19<sup>th</sup> Minutes:</b>	The participants reviewed the April 19 <sup>th</sup> minutes.  The April 19 <sup>th</sup> minutes were accepted as written
<b>Open the floor for public comment:</b>	<ul style="list-style-type: none"><li>• Ms. Smith made a complaint that she provided everything necessary to receive food card and there were inaccuracies in the information she received to get the assistance needed.</li></ul>

	<ul style="list-style-type: none"> <li>• Lou Anne had a complaint regarding the lack of housing available and the requirements to receive housing assistance.</li> <li>• Homer expressed over the last 7 months he felt that agencies should leave him out of discussion and would like to be left alone</li> <li>• Ms. Wiley invited everyone in attendance to the meeting to the 8<sup>th</sup> annual Haitian Heritage event this weekend.</li> <li>• Ms. Robinson addressed Sylvia’s concerns for assistance regarding the required receipts.</li> <li>• PCS did not receive any comment cards.</li> </ul>
<p><b>Reports:</b></p>	<p><b>Membership and PR &amp; Marketing Committee Meeting:</b></p> <ul style="list-style-type: none"> <li>• The Committee discussed the membership matrix, PC reflectiveness, and committee roster. There are currently 25 Planning Council members, 13 (52%) are PWH, 8 (32%) are unconflicted/unaligned PWH, and 10 (40%) are conflicted members.</li> <li>• The Committee received a mini-training on elevator pitches to aid them in their upcoming recruitment efforts.</li> <li>• The Committee reviewed the Central Florida HIV Planning Council social media account insights for Facebook and Instagram.</li> <li>• The Committee reviewed and approved one applicant summary to move forward in the approval process. These applicant is awaiting approval from the Executive Committee on May 19, 2022.</li> </ul> <p>World AIDS Day Workgroup:</p> <ul style="list-style-type: none"> <li>• The Workgroup hosted its first meeting of 2022 and elected a chair, Andres Acosta.</li> <li>• The group began the planning process by discussing the pros and cons of last year’s event and brainstorming ideas for the</li> </ul>

location, date, and community engagement strategies for this year's event.

- The next meeting will be on June 10th at 10:00 AM via Webex.

**Service Systems & Quality Committee and Needs Assessment & Planning Committee Meeting:**

- The Committee received an overview of the Part A Monthly Expenditure report, Part B Monthly Expenditure report, Part B Quarterly Expenditure report, and a Quality Management update.
- The Committee also received an overview on the upcoming Integrated Plan community engagement activities, including the May 6th Case Manager Town Hall.
- The Committee reviewed and updated the Provider Capacity Survey to be distributed in June 2022.
- The Committee also took their quarterly leadership evaluations for the combined committee chairs.

**Integrated Plan Ad Hoc Committee:**

- The committee reviewed the preliminary findings from the May 6th Case Manager Town Hall and will be providing a detailed report during the June meeting cycle.
- The committee started developing the outline of goals and strategies for the 2022-2026 Integrated Plan.
- The committee also discussed upcoming community engagement events for the plan, including the June 7th Provider Town Hall.
- The next meeting will be on June 20th at 2:00 PM at the Courtyard Marriott Downtown Orlando.

**Case Management Town Hall Update:**

Ms. Marshall updated the committee on the following:

- The commonly identified barriers from the townhall were high caseloads, case managers overwhelmed with non-medical request, difficulty reaching homeless or

recently incarcerated clients, limited HOPWA services, disparity of available services across multiple counties, competing priorities/ needs for clients, inconsistent/ unreliable phone communication, and scheduling challenges for working clients.

- Some of the Identified resources and training needs are secure email and text options, additional transportation options, messaging system through a patient portal, training resources, and cultural humility training.
- Some solutions discussed for preventing compassion fatigue, burnout, or secondary trauma were taking PTO, mental health days, case conferencing with care team, PTO rollover, respite/ bereavement to support mental health of case managers, relying on coworkers to communicate or alleviate stress, companionships programs for clients without a support system, home health aides, and services for clients aging with HIV.
- Some solutions that were discussed for Ryan White system of care issues were update resource inventory, customer service and anti-stigma training for medical providers, demographic specific resources for language or cultural barriers, patient assistance committee to provide assistance to clients with services such as transportation, not limiting bus passes on client adherence, and educational resources in schools for prevention.
- A few service linkage challenges are housing, food assistance, unemployment & underemployment, transportation, and specialty care.
- Some staff barriers to providing care are changing contact frequency from ICM to RS, time management, documentation frequency & redundancy, face-to-face appointment requirements too high, no centralized eligibility system, and no telehealth capacity.
- Some responses that were received if funding was not an object were drop-in centers for PWH, one-stop shop for services available in each county, Gift card incentives for clients and case managers as employee appreciation, and transportation for all clients.

	<ul style="list-style-type: none"> <li>- During the case management break-out session a couple things that were expressed were that the override process is available but are frequently denied, language line is not sufficient for non-English speaking clients, and flexible &amp; hybrid schedules.</li> </ul>
<b>New Business:</b>	<p><b>Florida Black HIV/ AIDS Coalition:</b></p> <ul style="list-style-type: none"> <li>• Mr. Curry provided an overview and update on the Florida Black HIV/ AIDS Coalition and the current relationship with the BTAN initiative on a national level.</li> </ul> <p><b>Mental Health &amp; HIV:</b></p> <ul style="list-style-type: none"> <li>• Mr. Acosta offered a five question survey to the participants to aid in today's discussion regarding Mental Health.</li> <li>• Mr. Acosta discussed the services and support opportunities with the organization Peer Support Spaces.</li> <li>• Mr. Acosta also introduced one on one peer support opportunities to the participants and the relevance of peer support to others.</li> </ul>
<b>Announcements:</b>	<ul style="list-style-type: none"> <li>• Smart Care Rx Pharmacy will be hosting a catered event on June 4<sup>th</sup>.</li> <li>• Ms. Marshall reminded participants of the HIV Care Needs Survey that will be closing on June 1<sup>st</sup>.</li> <li>• Ms. Marshall shared that CFHPC will be hosting Picnic with a Purpose recruitment event on June 18<sup>th</sup>.</li> </ul>
<b>ACTION ITEMS</b>	
<b>Item</b>	<b>Responsible</b>
<b>Next Meeting</b>	June 21 <sup>st</sup> , 2022
<b>Adjournment:</b>	7:46 pm

Prepared by: Nydia Tapley

Date: 06/02/2022

Approved by: [Signature]

Date: 6/21/2022