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THIS MONTH IN HISTORY

Activists took the stage in June 1983 during the National Lesbian & Gay Health conference to read the Denver Principles:

“We condemn attempts to label us as ‘victims,’ a term which implies defeat, and we are only occasionally ‘patients,’ a term which implies passivity, helplessness, and dependence upon the care of others.

We are ‘People With AIDS.’ ”

Part B Network Meeting

June 28, 2023



Heart of Florida United Way

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VIVIR UNIDOS

Welcome!

***Please drop your name, role,
and agency in the chat 😊***

**Share something you learned from
Mike's presentation last month!**

Yasmin Andre, Program Director

Doris Huff, Planning & Evaluation Manager

Vera Smith, Accountant

Mika Mendoza, Clinical Quality Manager

Whitney Marshall, PCS Manager



Heart of Florida United Way

Agenda

1. Planning Council Updates
2. Ryan White Updates
 - a. Check-In: Delta Dental
 - b. Reminder: Case Notes
 - c. Reminder: Eligibility Documents
 - d. Reminder: Household Size
3. Part B Food Bank & Home-Delivered Meals Services
4. Case Management Assessments
5. Provider Announcements

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Central Florida HIV Planning Council

Whitney Marshall



Heart of Florida United Way

Upcoming Events

Ryan White Community Meeting

CENTRAL FLORIDA HIV PLANNING COUNCIL

RYAN WHITE COMMUNITY MEETING

TUESDAY JULY 18, 2023
5:30 PM – 8:00 PM



Listening Session:
TOPICS WILL INCLUDE:

- AFFORDABLE HOUSING IN ORANGE COUNTY: CHALLENGES & OPPORTUNITIES
- ORANGE COUNTY'S OFFICE OF TENANT SERVICES
- HOPWA UPDATE



Holden Heights Community Center
1201 20th Street Orlando, FL 32805



A light dinner will be served



Holden Heights Community Center is a smoke-free facility.



For transportation contact
Planning Council Support
at (407) 429-2116



centralfloridahivpc.com

Ida Starks
Patient Care
Consumer
Representative



Andre Antenor
Consumer
Prevention
Representative



Upcoming Events

Summertime Jubilee



Join us for
Food, Carnival Games, Music, and Prizes

Saturday, July 29, 2023
2:00-5:00 pm

Hispanic Office for Local Assistance
595 North Primrose Drive
Orlando, FL 32803



<http://centralfloridahivpc.com/>



Upcoming Events July Calendar



JULY 2023

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6 Service Systems Planning & Quality Meeting 10:00 AM	7	8
9	10	11 Membership & Engagement Meeting 2:00 PM	12 Event Planning Workgroup 2:00 PM (virtual)	13 Integrated Plan Ad Hoc Meeting 2:00 PM	14 World AIDS Day Work Group Meeting 10:00 AM (virtual)	15
16	17	18 Ryan White Community Meeting 5:30 PM	19	20 Executive Committee Meeting 10:00 AM	21	22
23	24	25	26 Planning Council Meeting 6:00 PM	27	28	29 Summertime Jubilee 2:00 PM
31	30					

Core Values:

- Empowerment
- Commitment
- Quality
- Integrity

NOTES



July 21, 2023



- The July meetings will be held at the Heart of Florida United Way. The July Ryan White Community meeting will be held at the Holden Heights Community Center located at 1201 20th Street Orlando, FL 32805. Go to centralfloridahivpc.com/calendar and click the subscription button to receive updates about the meeting schedule.

Planning Council Support

Phone: (407) 835-0906

Email: cfhpc@hfw.org

Website: centralfloridahivpc.com



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Ryan White Updates

Doris Huff

Mika Mendoza



Delta Dental Preventive Services



- Clients need to attend at least one preventative service appointment every six months
- Each agency has been sent a list of clients that need to schedule and attend their preventative service appointment before June 30, 2023
- Dental insurance is dependent on participating in preventative services

Eligibility Documents

- All eligibilities as of November 1, 2022 require upload of all documents
 - Proof of income (including Income Assessment Tool as of Feb. 22, 2023)
 - Proof of insurance (copy of front & back of insurance card and summary of benefits)
 - Proof of living in FL
- Double-check proof of HIV on file
- Double-check dates on documents (cannot be more than 90 days before date of eligibility assessments)

**Clients missing eligibility documents
are not eligible for services**

Household Size

Proof of household size is required per the 2022 Eligibility Manual

- Household includes:
 - Applicant
 - Legal spouse
 - Dependents (can be children or adults)
- Documentation includes:
 - IRS Form 1040 (tax return)
 - Marriage certificate
 - Birth certificates for children
 - Guardianship documents for dependent minors or adults

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Part B Food Bank Services

Yasmin Andre



Food Bank & Home-Delivered Meals

- New service standards approved by the Central Florida HIV/AIDS Planning Council and effective April 26, 2023
- Part B currently provides food pantry and food card services (Food Bank) only
- Changes to Food Bank must be implemented July 1st:
 - Increased FPL limit from 150% to 200%
 - Adding personal hygiene items
 - Adding deli-prepared foods
 - Introducing required forms





Receipt Requirement

- HRSA RWHAP funds may not be used to make cash payments to intended clients of HRSA RWHAP-funded services.
- HRSA RWHAP recipients are advised to administer voucher and store gift card programs in a manner which assures that vouchers and store gift cards cannot be exchanged for cash or used for anything other than the allowable goods or services, and that systems are in place to account for disbursed vouchers and store gift cards.



Client Eligibility

- When setting and implementing priorities for the allocation of funds, recipients, Part A Planning Councils, community planning bodies, and Part B funded consortia may optionally define eligibility for certain services more precisely, but they may NOT broaden the definition of who is eligible for services.
- HRSA HAB expects all HRSA RWHAP recipients to establish and monitor procedures to ensure that all funded providers verify and document client eligibility.



SNAP Denial

- “The RWHAP statute stipulates that ‘funds received... will not be utilized to make payments for any item or service to the extent that payment has been made, or can reasonably be expected to be made... under an insurance policy, or under any Federal or State health benefits program’ and other specified payment sources.”

Client must have:

- An active NOE in Custom Forms
- All required eligibility documentation on file
- Documented income and household size reflecting $\leq 200\%$ FPL
 - Valid income documents
 - Properly completed income assessment tool
 - Evidence of household members in case note or attachments
- Proof of SNAP denial or benefit amount if requesting override
- Completed Food Rights & Responsibilities form and Food Card Distribution Form
- Uploaded receipt matching previous card number and reflecting appropriate purchases

Food Bank & Home-Delivered Meals **Best Practices**

DO:

- Do confirm NOE and FPL before providing service
- Do review forms in detail with client
- Do explain requirements to client
- Do provide clients with copies of the forms & allowable items list
- Do upload forms to CAREWare the same day as service provision
- Do prioritize need

DON'T:

- Do not mail out cards
- Do not give card to anyone other than the client, including other clients
- Do not distribute more than \$35 per client per month
- Do not use Verbal Authorization in lieu of signature

Food Bank Rights & Responsibilities form

- Completed annually for food pantry
- Completed at each food card distribution
- Review in detail with the client
- Provide client with a copy
- Initialed and signed in person – *no verbal authorization or signature on file*

Supermarket Gift Card Distribution Form

- Completed at each food card distribution
- Override request documented properly
 - Completed Food Insecurity Assessment
 - SNAP benefits amount
 - Signed supervisor approval
- Initialed and signed in person – *no verbal authorization or signature on file*

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Case Management Assessments

Mika Mendoza



Heart of Florida United Way

Case Management Assessments

Required assessments:

- Referral determination assessment (RDA)
 - All clients
 - At intake and every six months thereafter
- Acuity assessment
 - Clients who scored at least one “Yes” on the RDA
 - Every six months for clients who scored level 2
 - Every six months for clients who scored level 1 but received an approved override for MCM services
- Care plan
 - Clients who are enrolled in medical case management
 - Updated monthly

Referral determination assessment (RDA)

- Split from the acuity assessment – separate sheet on same Excel document
- Changed from checkboxes to “Yes” or “No” options

Acuity assessment

- Minor changes to formatting

- Required for all MCM clients
- Must be updated monthly
 - Can be updated over phone or telehealth
- Maximum three goals
 - Must be achievable
 - Be very specific to client's needs
 - Is it a goal or is it an action task?
- Additional resource uploaded to Resource Hub – *Motivational Interviewing: Strategies for Engaging & Evoking Change Talk*

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Evaluation

Mika Mendoza



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Provider Announcements & Updates

Meeting Attendees

