

## Central Florida HIV Planning Council

### Membership and Engagement Committee Meeting Minutes

July 11, 2023

**Call to Order:** The Membership and Engagement Co- Chair, Andres Acosta, called the meeting to order at 2:00 p.m. at the Heart of Florida United Way located 1940 Cannery Way, Orlando, FL 32804.

**Members Present:** Kara Williams, Yissel Hernandez, Andres Acosta, Priscilla Torres, Ida Starks, Keyna Harris via Teleconference, Sueanne Vazquez via Teleconference

**Members Excused:** Kim Murphy, Vel Cline, and Mike Alonso

**Absent:** Angela Hunt, Chris Hackford, and Gilberto Hernandez

<p><b>Approval of the agenda:</b></p>	<p>The committee reviewed the agenda and approved the agenda with the following changes:</p> <ul style="list-style-type: none"> <li>• Switch Kim Murphy with Andres Acosta</li> </ul> <p><b>Motion:</b> Ms. Starks made a motion to accept the agenda with the changes. Ms. Hernandez seconded the motion. The motion was adopted unanimously without debate.</p>
<p><b>Approval of the May 2<sup>nd</sup> minutes:</b></p>	<p>The committee reviewed the May 2<sup>nd</sup> minutes and approved the minutes as is.</p>
<p><b>Open the floor for public comment:</b></p>	<ul style="list-style-type: none"> <li>• PCS did not receive any comment cards.</li> <li>• No Public Comment</li> </ul>
<p><b>Reports:</b></p>	<p><b>Membership Matrix:</b></p> <ul style="list-style-type: none"> <li>• 22 Planning Council Members</li> <li>• 12 PWH Planning Council Members</li> <li>• 7 Unconflicted/Unaligned PWH/Planning Council members</li> </ul>

	<ul style="list-style-type: none"> <li>• 8 Conflicted members</li> </ul> <p><b>PC Reflectiveness:</b></p> <p>Ms. Marshall informed the committee that there are currently no open mandated seats.</p> <p><b>Social Media:</b></p> <p>Ms. Tapley reported the following: Over the past 28 days (Jun 13- Jul 10)</p> <p>Facebook:</p> <ul style="list-style-type: none"> <li>• 1 Page Likes</li> <li>• 615 People Reached</li> <li>• 122 Post Engagements</li> </ul> <p>Instagram:</p> <ul style="list-style-type: none"> <li>• 600 Posts</li> <li>• 342 Followers</li> </ul> <p>Ms. Tapley also provided an overview on the current audience, reach, page visits, and likes/followers. She shared her recommendation and importance for producing consistent content. Ms. Tapley informed the committee that she is open to content ideas for the future.</p>
<p><b>New Business:</b></p>	<p><b>Applicant Summaries:</b></p> <ul style="list-style-type: none"> <li>• The committee reviewed the summary for candidate 2023-02. After a brief discussion, the committee decided to move the candidate forward to the Executive Committee for review</li> </ul> <p><b>Motion:</b> Ms. Stark made a motion to move Candidate 2023-02 to the Executive Committee for review. Ms. Torres seconded the motion. The motion was adopted unanimously without debate</p> <ul style="list-style-type: none"> <li>• The committee reviewed the summary for candidate 2022-09. After a brief discussion, the committee decided to move the candidate forward to the Executive Committee for review, with a</li> </ul>

recommendation for Membership and Engagement Committee.

**Motion:** Ms. Hernandez made a motion to move Candidate 2022-09 to the Executive Committee for review, with a recommendation for Membership & Engagement Committee. Ms. Williams seconded the motion. The motion was adopted unanimously without debate

**Returning Member Interview Form:**

- Ms. Marshall presented to the committee concerns with the guidelines and member return forms.
- The committee took a moment to review the interview form and make appropriate updates to existing questions and add additional questions.

**Motion:** Ms. Hernandez made a motion to move the Returning Member Interview Form document forward to the Executive Committee. Ms. Williams seconded the motion. The motion was adopted unanimously without debate

**Policies & Procedures- Officer Nominations:**

- Ms. Marshall updated the committee on the current officer nomination procedure.
- The committee held a brief discussion on pros and cons of the procedure and proposed changes.

**Motion:** Ms. Hernandez made a motion to move the Nomination of Officers Policy & Procedures to the Executive Committee for approval. Ms. Torres seconded the motion. The motion was adopted unanimously without debate.

**Red Ribbon Times Vol. 12- Select Articles:**

- Ms. Marshall presented and distributed the Red Ribbon Times Vol. 11 to the committee
- The committee took a moment to review articles to choose for the upcoming Red Ribbon Times Volume 12. The committee decided to utilize the rest of the received articles for Volume 12.

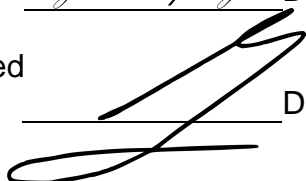
**Motion:** Ms. Hernandez made a motion to approve the articles for the Red Ribbon Times Volume 12. Ms. Torres

	<p>seconded the motion. The motion was adopted unanimously without debate.</p> <p><b>Leadership Evaluations:</b></p> <ul style="list-style-type: none"> <li>Ms. Marshall took a moment to review the Leadership Evaluation results for the Chair and Co-Chair</li> </ul>
<b>Announcements</b>	<ul style="list-style-type: none"> <li>Event Planning Workgroup Meeting Wednesday (07/12) at 2:00 pm Virtual for the Summertime Jubilee</li> <li>Zero HIV Stigma Day event on July 28<sup>th</sup> at the Orlando Repertory Theater</li> <li>Summertime Jubilee at the HOLA office on July 29<sup>th</sup> at 2:00 pm</li> <li>Integrated Ad Hoc Committee Meeting at HFUW on Thursday (07/13) at 2:00 pm</li> <li>World AIDS Day workgroup Meeting on July 14<sup>th</sup> at 10:00 am -Virtual</li> <li>Adya Care Bingo Madness on July 29<sup>th</sup> at 5:00 pm</li> </ul>
<b>Action Items</b>	
<b>Items</b>	<b>Party Responsible</b>
<b>Next Meeting</b>	August 1 <sup>st</sup> , 2023
<b>Adjournment:</b>	3:36 pm

Prepared  
by:

*Nyla Tapley* Date: 07/11/2023

Approved  
by:

 Date: 8/7/2023