

Central Florida HIV Planning Council
Executive Committee Meeting Minutes

August 17, 2023

Call to Order: The Sr. Co- Chair, Mr. Collins called the meeting to order at 10:00 a.m. at the Heart of Florida United Way at 1940 Cannery Way, Orlando, FL 32804.

Members Present: Tim Collins, Priscilla Torres, and Andre Antenor via Teleconference

Members Excused: Ida Starks and Bryan Dubac

Members Absent: Kim Murphy

<p>Approval of the agenda:</p>	<p>The committee reviewed the agenda and approved the agenda with the following changes:</p> <ul style="list-style-type: none"> • Under New Business add <i>“Integrated Plan Ad Hoc vs. Workgroup Discussion”</i> <p>Motion: Mr. Cline made a motion to approve the agenda with the changes. Ms. Torres seconded the motion. The motion was adopted unanimously without debate</p>
<p>Approval of the July 20th Executive Committee Minutes:</p>	<p>The committee reviewed the July 20th minutes and approved the minutes as is.</p>
<p>Open the floor for public comment:</p>	<ul style="list-style-type: none"> • There were no public comments. • PCS did not receive any public comment cards
<p>Reports:</p>	<p>Membership & Engagement Committee</p> <ul style="list-style-type: none"> • The Committee discussed the membership matrix, PC reflectiveness, and attendance roster. There are currently 22 Planning Council members, 12 (55%) are PWH, 8 (36%) are unaffiliated PWH, and 7 (32%) are conflicted members. One full member and one Associate Member from the Membership & Engagement Committee received attendance letters due to consecutive absences at meetings. • The Committee also reviewed an updated Committee Roster and one applicant summary. They elected to move the applicant forward to the Executive Committee for approval with a recommendation to join the SSPQ Committee. .

- They reviewed the social media highlights for Facebook and Instagram and discussed strategies for increasing engagement across all platforms.
- Finally, the Committee made recommendations for the Planning Council's Annual Training agenda.

Service Systems Planning and Quality Committee Meeting:

- At this month's meeting the Committee received an overview of the monthly expenditure reports for Part A and Part B & General Revenue.
- The Part A Recipient's Office also presented their response to the Assessment of the Administrative Mechanism (AAM) report.
- The Committee took a roll call vote to approve the Part B Funding Slate for 2024-2025.
- Finally, Committee briefly reviewed updates to the Medical Transportation Service Standard. The next SSPQ meeting is scheduled for September 7, 2023 at 10:00 AM to finish reviewing this document.

Ryan White Community Meeting:

- Participants received a brief presentation on the 2024 Quality Care Awards Scoring Committee from Mika Mendoza-Cardenal. The scoring Committee is looking to recruit 5-7 members from each county in the Orlando Service Area who will attend meetings, receive training, and determine the recipients of the 2024 Quality Care Awards.
- Participants also received a presentation on long-acting antiretroviral therapy from Dr. Asim A. Jani, MD MPH FACP who also conducted a Q&A session on the topic.
- The next Ryan White Community meeting will be held on Tuesday, October 17, 2023 at 6:00 PM at Heart of Florida United Way (1940 Cannery Way, Orlando, FL, 32804)

Part A Expenditures and Utilization Report

(Expenditures as of June 30, 2023)

Ms. Yabrudy reported the following:

- Target: 33%
- Actual: 30%
- Difference: -4%

Ms. Yabrudy provided an overview of the expenditures & utilization; as well as a review of the AAM responses.

Part B Monthly Expenditure Report:

(Expenditures as of June 30, 2023)

Ms. Mendoza reported the following:

- Target: 25%
- Actual: 15%
- Difference: 10%

Ms. Mendoza provided a brief overview of the expenditures & utilization.

Ryan White GR Program Expenditure Report:

(Expenditures as of June 30, 2023)

Ms. Andre reported the following:

- Target: 100%
- Actual: 100%
- Difference: 0%

Funding Slate for 2024-2025 Report:

- Ms. Mendoza provided an in-depth review of the proposed allocation for the initial funding slate FY 2024-2025.

Motion Mr. Cline made a motion to approve the RW Part B Proposed Allocation for 2024- 2025 and to move it to Resource Allocation for review. Ms. Torres seconded the motion.

In Favor	Against	Abstention
5	0	0

- The RW Part B Proposed Allocation for 2024 -2025 was approved by a unanimous roll call vote.

New Business:

Applicant Summaries:

- The committee reviewed the summary for candidate 2023-09. After a brief discussion, the committee decided to move the candidate forward to the Planning Council Business Meeting for approval

Motion: Ms. Torres made a motion to move Candidate 2023-09 with a recommendation for Service Systems Planning & Quality for approval to the Planning Council Business. Mr. Cline seconded the motion. The motion was adopted unanimously without debate

Integrated Plan Ad Hoc vs. Workgroup Discussion:

