

Central Florida HIV Planning Council

Membership and Engagement Committee Meeting Minutes

May 07, 2024

Call to Order: The Membership and Engagement Committee Chair, Vel Cline, called the meeting to order at 2:02 p.m. at the Heart of Florida United Way located 1940 Cannery Way, Orlando, FL 32804.

Members Present: Andres Acosta, Vel Cline, Ida Starks, Kara Williams, Siri Goberdhan Jr., Raymond Macon, Sueanna Vazquez via Teleconference, Keyna Harris via Teleconference, Mike Alonso via Teleconference,

Members Excused: Yissel Hernandez

Absent: Fernell Neal & Andrea Dunn

<p>Approval of the agenda:</p>	<p>The committee reviewed the agenda and approved the agenda as is.</p> <p>Motion: Ms. Williams made a motion to accept the agenda with the changes. Mr. Macon seconded the motion. The motion was adopted unanimously without debate.</p>
<p>Approval of the April 2nd minutes:</p>	<p>The committee reviewed the April 2nd minutes and approved the minutes as is.</p>
<p>Open the floor for public comment:</p>	<ul style="list-style-type: none"> • PCS did not receive any comment cards. • No Public Comments were made in the room.
<p>Reports:</p>	<p>Membership Matrix:</p> <p>There have been no changes to the membership matrix since the November committee meeting:</p> <ul style="list-style-type: none"> • 24 Planning Council Members • 14 PWH Planning Council Members

	<ul style="list-style-type: none"> • 9 Unconflicted/Unaligned PWH Planning Council members • 8 Conflicted members <p>Mr. Bent also updated the committee that we currently do not have any open mandated seats.</p> <p>PC Reflectiveness:</p> <p>Mr. Bent provided an overview of the current reflectiveness of the Planning Council and how the Council can better representative of the EMA for gender, age, and race/ethnicity. The current gaps in reflectiveness are for unaligned women PWH and members that are age 40-49.</p> <p>Social Media:</p> <p>Ms. Tapley reported the following: Over the past 28 days (April 09 – May 6)</p> <p>Facebook:</p> <ul style="list-style-type: none"> • 5 Page New Likes (Previously: 5) • 887 People Reached (Previously: 985) • 253 Post Engagements (Previously: 199) <p>Instagram:</p> <ul style="list-style-type: none"> • 833 Posts (Previously: 804) • 402 Followers (Previously: 390) <p>Ms. Tapley provided an overview for both Instagram and Facebook on the current audience, reach, page visits, and likes/followers. She reminded</p> <p>Committee & Attendance Roster:</p> <p>Mr. Bent provided a brief overview of the Council’s Committee and Attendance Rosters. Mr. Bent informed the committee that there is currently a candidate awaiting an interview that will be joining as an associate member.</p>
<p>Unfinished Business</p>	<p>Member Training Schedule Chart</p>

	<ul style="list-style-type: none"> • The committee held discussion for the Member Trainings. The committee made the decision to do a training every other month and to conduct a training at the Planning Council Business Meeting, with the chairs presenting the roles and responsibilities of their committee. <p>Motion: Ms. Williams made a motion to approve recommended changes for the training plan and to move forward to the executive committee. Ms. Starks seconded the motion. The motion was adopted unanimously without debate.</p> <p>Red Ribbon Times Vol. 13 and Vol.14 Articles</p> <ul style="list-style-type: none"> • The committee took a moment to review the RRT Vol. 13 draft and made one minor change. <p>Motion: Mr. Acosta made a motion to approve the Red Ribbon Times Volume 13 with the recommended change. Ms. Starks seconded the motion. The motion was adopted unanimously without debate.</p> <ul style="list-style-type: none"> • The committee took a moment to review the following articles for the Red Ribbon Times Vol. 14: <ul style="list-style-type: none"> - Ask your Provider - BHM Block Party Recap - Embracing Data - Centerfold Interview - National Black HIV/AIDS Day - Beyond the White Coat - Pioneering Harm Reduction - International Women’s Day - Rapid Access Clinic <p>The committee took a minute to discuss the submitted articles and to put them in numerical order for the magazine.</p> <p>Motion: Mr. Acosta made a motion to approve the articles for the Red Ribbon Times Volume 14. Mr. Macon seconded the motion. The motion was adopted unanimously without debate.</p>
<p>New Business:</p>	<p>Meetings Policy and Procedures:</p>

	<ul style="list-style-type: none"> The committee reviewed the Central Florida HIV Planning Council Meeting Policy and Procedures, and only made minor updates. <p>Motion: Ms. Williams made a motion to approve the CFHPC Meeting Policy and Procedures and to move forward to the Executive Committee. Ms. Starks seconded the motion. The motion was adopted unanimously without debate.</p> <p>Leadership Evaluations:</p> <ul style="list-style-type: none"> The committee took 10 minutes to complete and submit their leadership evaluations for the Chair- Vel Cline and Vice Chair- Sueanne Vazquez through Mentimeter
<p>Announcements</p>	<ul style="list-style-type: none"> Hilarious Mental Health Myth-busting with La Cena on May 31st at 6:00 pm to 8:00 pm at the Orlando Family Stage Area 7 EHE community engagement session for 2024 will be the “Walk for Change” on Saturday, November 16, 2024, at 8:00 am to 3:00 pm
<p>Next Meeting</p>	<p>June 4, 2024</p>
<p>Adjournment:</p>	<p>3:41 pm</p>

Prepared by: *Nyila Tapley* Date: 05/09/2024

Approved by: _____ Date: _____