

# Central Florida HIV Planning Council

## RW Community Meeting Minutes

April 18, 2023

**Call to Order:** The Co-Chair, Ms. Starks called the meeting to order at 6:07 pm at the Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL, 32804.

**Participants Present:** Susan Vazquez, Gerald Sessions, Andrea Nathan, Brenda Reed, Calvin Smith, Romney Rejouis, Paolo Mancini, Tim Collins, Michael Brinkley, Metron Parker, Andre Williams, Clunie William, Andre Antenor, Patrick Lindsay, Glorybee Perez, Marlo Klage, Vel Cline, Marco Torrealba, Lucie Vital, Yasmin Andre, Ida Starks, Ricky Pettigrew, Zachary Homer, Ira Westbrooks, Adrain Humphrey, Pedro Huertas, Mike Alonso via Teleconference, Anthony McNeil via Teleconference, Charlene Tolbert via Teleconference, Gabriella Rodriguez via Teleconference, Kara J. Williams via Teleconference, Teesha Washington via Teleconference, Kimberley Brown via Teleconference

<b>Approval of the agenda:</b>	The committee reviewed the meeting agenda and approved the agenda as written.  <b>Motion:</b> Mr. Cline made a motion to approve the agenda as is. Mr. Collins seconded the motion. The motion was adopted unanimously without debate.
<b>Approval of the March 21<sup>st</sup> Minutes:</b>	The participants reviewed the March 21 <sup>st</sup> minutes and the minutes were approved as is.
<b>Open the floor for public comment:</b>	<ul style="list-style-type: none"><li>• PCS did not receive any comment cards.</li><li>• Mr. Westbrook expressed issues and concerns with the new EMA services and case managers.</li><li>• Mr. McNeil expressed concerns for the WebEx link and technical issues</li><li>• Mr. Zachary expressed concerns with the case managers and their qualifications.</li><li>• Ms. Brown wanted to know how the hiring process determines the case managers for the agencies.</li></ul>
<b>Reports:</b>	<b>Membership and PR &amp; Marketing Committee Meeting:</b>

- Pending approval from the Executive Committee, the new name of the permanently merged committee will be “Membership and Engagement” starting next month.
- At this month’s meeting the Committee discussed the membership matrix, PC reflectiveness, attendance roster and committee roster. There are currently 22 Planning Council members, 13 (59%) are PWH, 7 (32%) are unconflicted/unaligned PWH, and 11 (50%) are conflicted members. The committee also discussed the social media highlights and insights for the previous 28 days from Instagram and Facebook.
- The Committee continued planning for the annual recruitment event and began the review process for policies and procedures related to membership.
- Lastly, the Committee elected to have the first World AIDS Day Workgroup meeting on May 12th at 10:00 AM. These meetings are only virtual and open to anyone to participate in the planning process for the annual event. If you are interested in attending the workgroup meetings, then please see PCS afterwards.

**SSQ and Needs Assessment & Planning Committee Meeting:**

- Pending approval from the Executive Committee, the new name of the permanently merged committee will be Service Systems Planning & Quality starting next month. The Committee also elected a new Vice Chair.
- At this month’s meeting the committee received an overview of the Part A Monthly Expenditure report, the Part B and General Revenue Monthly Expenditure report, and the Part B Quarterly Expenditure and Utilization report. The committee also reviewed the Planning Council Support budget.
- The committee reviewed and approved updates to the Food Bank & Home Delivered Meals Service Standard. The next step will be for the Ryan White HIV/AIDS Program (RWHAP) providers and the participants of

	<p>the Ryan White Community meeting to review the standard and provide feedback.</p> <ul style="list-style-type: none"> <li>• Finally, they reviewed and approved updates to the Orlando Memorandum of Understanding (MOU) between the RWHAP Part A Recipient, Area 7 Lead Agency, and the Planning Council.</li> </ul> <p><b>Special Reports:</b></p> <p><b>Food Bank Service Standards:</b></p> <ul style="list-style-type: none"> <li>• Ms. Andre provided the community an update on the food pantry and home delivered meals program. She made sure that the community understood their role in making sure that services and language is inclusive.</li> </ul> <p><b>WAD Event Planning Survey:</b></p> <ul style="list-style-type: none"> <li>• Ms. Marshall informed the community that the WAD workgroup will be reconvening in May 2023 and would love to receive feedback on what the community would like for the next World AIDS Day. She also invited the community to join the WAD workgroup and informed the public that they do not have to be a member to be a part of the workgroup.</li> </ul>
<p><b>New Business:</b></p>	<p><b>Medicaid &amp; HIV :</b> Ms. Perez presented information on Florida Medicaid, she discussed the following:</p> <ul style="list-style-type: none"> <li>• The objectives of Medicaid</li> <li>• What Medicaid is and who manages what</li> <li>• Navigating the program and resources</li> </ul> <p><b>Divas in Dialogue:</b></p> <ul style="list-style-type: none"> <li>• Ms. Brown presented as a representative of Divas and Dialogue. She presented to the community what Divas in Dialogue stand for and goal. She discussed the staff, services, and recurring events.</li> </ul>
<p><b>Announcements:</b></p>	<ul style="list-style-type: none"> <li>• Florida Department of Health CAB Meeting on June 13<sup>th</sup> at 11:30 am at the Marriott-Downtown</li> <li>• 2022-2023 HIV Care Needs Survey is available online until the end of April</li> </ul>

- Community Love Feast One Year Anniversary next Saturday (04/29/2023) at 4:00 pm at Kaley Square

**ACTION ITEMS**

Item	Responsible
<b>Next Meeting</b>	May 16 <sup>th</sup> , 2023
<b>Adjournment:</b>	8:16 pm

Prepared by:           *Nylta Tapley*           Date:           04/19/2023          

Approved by:           *Ida Maria Starks*           Date:           04/19/2023