

Central Florida HIV Planning Council

Service Systems Planning & Quality Minutes

August 03, 2023

Call to Order: The Services Systems Planning & Quality Chair, Mr. Dubac called the meeting to order at 10:03 a.m. at the Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

Members Present: Bryan Dubac, Maria Buckley, Alelia Munroe, Timothy Collins, Vicki Cobb-Lucien, Andre Antenor, Evan Cochuyt, Paolo Mancini, Adrain Humphrey, Glorybee Perez

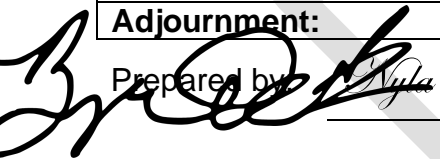
Members Excused:

Absent: Charlie Wright

Approval of the agenda:	The committee reviewed the agenda and approved the agenda with the following changes: <ul style="list-style-type: none">• Replace Angie Buckley with Tim Collins Motion: Mr. Collins made a motion to approve the agenda with the changes. Ms. Munroe seconded the motion. The motion was adopted unanimously without debate.
Approval of the July 6th Service Systems Planning & Quality Minutes:	The committee reviewed the July 6th minutes and approved the minutes as is.
Open the floor for public comment:	<ul style="list-style-type: none">• No Public Comments• PCS did not receive any comment cards
Reports:	Part A Monthly Expenditure and Utilization Report: (Expenditures as of June 30, 2023) Ms. Davis reported the following: <ul style="list-style-type: none">• Target: 33%• Actual: 30%• Dif: -4%

	<p>Mr. Huertas provided a brief overview of the expenditure report and provided an overview of the AAM recipient responses.</p> <p>Part B Monthly Expenditure and Utilization Report: (Expenditures as of June 30, 2023) Ms. Mendoza reported the following:</p> <ul style="list-style-type: none"> • Target: 25% • Actual: 15% • Dif: 10% <p>RW GR Program Expenditure Report: (Expenditures as of June 30, 2023)</p> <ul style="list-style-type: none"> • Target: 100% • Actual: 100% • Difference: 0% <p>Ms. Mendoza provided a brief overview of the monthly expenditure report and provided an overview of the RW GR Program Expenditure.</p> <p>Ms. Andre provided a review of the Initial Funding Slate and the committee held a brief discussion on the information provided.</p> <p>Motion: Ms. Munroe made a motion to move the proposed funding slate to Resource Allocation Meeting in September. Ms. Buckley seconded the motion. The motion was adopted unanimously without debate.</p> <p>The committee decided to schedule a meeting September 7th at 10:00 am so that they may review the Part A Funding Slate before Priority Setting and Resource Allocation.</p>
<p>New Business:</p>	<p>Annual Training Date:</p> <ul style="list-style-type: none"> • Ms. Marshall provided the committee with an overview of the agenda for the day of Annual Training. • The committee held discussion on date options for Annual Training. • The committee decided to have the Annual Training on Friday, September 15th and will offer virtual training for the members that cannot be present <p>Provider Capacity & Capability Survey Draft for the Needs Assessment Process:</p> <ul style="list-style-type: none"> • Ms. Andre provide the committee a brief overview of the survey presented and the importance on the survey staying updated. • The committee held a discussion on the recommended changes and presented questions.

	<p>CFHPC Policies & Procedures:</p> <p>Motion: Ms. Cobb-Lucien made a motion to table the CFHPC Policies and Procedures until the October meeting. Mr. Collins seconded the motion. The motion was adopted unanimously without debate.</p> <p>Motion: Ms. Munroe made a motion to extend the meeting by 15 minutes. Ms. Cobb-Lucien seconded the motion. The motion was adopted unanimously without debate.</p> <p>Medical Transportation Service Standards:</p> <ul style="list-style-type: none"> Ms. Andre provided recommendations and a brief overview of the Medical Transportation Service Standards. The Committee held a brief discussion on agreed changes and recommendations as well as priorities to address. <p>Motion: Ms. Munroe made a motion to move the Medical Transportation Service Standards Discussion to the September 7th meeting. Ms. Cobb-Lucien seconded the motion. The motion was adopted unanimously without debate.</p> <p>Reminder: Officer Nominations</p>
Announcements:	<ul style="list-style-type: none"> A Map for Change: EHE Checkpoint Treat Pillar on August 18th at 10:00 am at Holden Heights Community Center
ACTION ITEMS	
Item	
Next Meeting:	September 07, 2023
Adjournment:	12:20 pm

Prepared by:  Nyla Tapley 09/07/2023

Date: 08/03/2023

Approved by: _____

Date: _____