

Central Florida HIV Planning Council

RW Community Meeting Minutes

November 14, 2023

Call to Order: The Co-Chair, Ms. Starks called the meeting to order at 6:05 pm at the Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL, 32804.

Participants Present: Yesenia Molofsky, Judith Alvarez, Tim Collins, Adrain Humphrey, Sueanne Vazquez, Raymond Macon, Joe Dahill, Edward Cook, Ira Westbrook, Anthony McNeil, Malcolm Hampton, Rene Cotto-Lewis, Fred Cotto-Lewis, Michael Brinkley, Troy Johnston, Caitlin McMahan, Priscilla Torres, Kevin Stern, Eric Field, Siri Goberdhan Jr., Charlie Wright, Brenda Reed, Andrea Nathan, Alelia Munroe, Vicki Cobb-Lucien, Andre Antenor, Ida Starks, Mikaela Mendoza Gabriella Rodriguez via Teleconference, Kara Williams via Teleconference

Approval of the agenda:	<p>The committee reviewed the meeting agenda and approved the agenda as is.</p> <p>Motion: Mr. Wright made a motion to approve the agenda as is. Mr. Macon seconded the motion. The motion was adopted unanimously without debate.</p>
Approval of the October 17th Minutes:	<p>The participants reviewed the October 17th minutes and approved the minutes with the following changes:</p> <ul style="list-style-type: none">• Page 3 Add recipient reduced quality management funding <p>Motion: Ms. Munroe made a motion to approve the agenda as is. Ms. Neal seconded the motion. The motion was adopted unanimously without debate.</p>
Open the floor for public comment:	<ul style="list-style-type: none">• PCS did not receive any comment cards.• Mr. Westbrook inquired about the attendance of the Part A Representation and asked that Planning Council Support follow up
Reports:	<p>Membership & Engagement Committee Meeting:</p> <ul style="list-style-type: none">• The Committee discussed the membership matrix, PC reflectiveness, and attendance roster. There are currently 20 Planning Council members, 12 (60%) are PWH, 8

(40%) are unaffiliated PWH, and 10 (50%) are conflicted members.

- The committee reviewed the social media highlights for Facebook and Instagram and discussed strategies for increasing engagement across both platforms.
- The Committee reviewed the exit survey feedback from a former member of the Planning Council and made recommendations based off the feedback.
- The committee discussed volume 13 of the Red Ribbons Times magazine and formalized a due date for article submissions.
- Finally, the committee reviewed and provided recommended updates for the Meetings Etiquette, Conflict of Interest, and Meetings policies and procedures. The recommended updates have been forwarded to the Executive Committee for review.

World AIDS Day Workgroup

Workgroup Chair: Andres Acosta

- The workgroup reviewed and voted on the submissions for the Unsung Hero, Service and Lifetime Achievement awards.
- The workgroup reviewed and made final revisions to the event program.
- This year's World AIDS Day event will take place at 1010 West on December 1, 2023 at 6:00 pm.

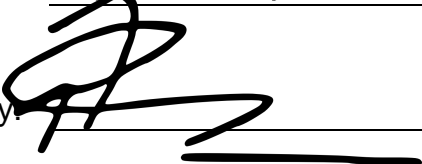
Service Systems Planning & Quality Committee Meeting:

- The Committee received an overview of Part A, Part B, and the General Revenue monthly expenditure reports. The committee also received an overview of the Planning Council Support quarterly expenditure report.
- The Committee received an update on the progress for the Integrated Plan.
- The Committee reviewed and discussed the Data Presentation, Priority Setting, and Resource Allocation evaluation results. The committee provided recommendations based off of the feedback.

	<p>Integrated Plan Workgroup:</p> <ul style="list-style-type: none"> • The workgroup received a VMSG update from the Part A office. • The workgroup reviewed the feedback on the HRSA summary statement. • The workgroup discussed the implementation and monitoring plan. The workgroup updated objective verbiage, the responsible party for the goals and reports needed to measure the success of the goals.
<p>New Business:</p>	<p>ADAP Required Documentation & Updates</p> <ul style="list-style-type: none"> • Ms. Alvarez and Ms. Molofsky provided the community with information on things to avoid during enrollment and the proper steps to getting ADAP. • They shared tips on things to keep an eye out for and the importance of open enrollment.
<p>Announcements:</p>	<ul style="list-style-type: none"> • World AIDS Day will be on December 1st at 1010 West, RSVP Today! • Her Art Works Event at Soliman Productions Studios Nov. 29th at 6:00 pm • 2nd Naked and Exposed Event at Pineapple Health Care Nov. 17th at 6:00 pm • Community Love Feast Bingo 1030 W. Kaley Square Ave. Nov. 18th at 4:00 pm
ACTION ITEMS	
Item	Responsible
<p>Next Meeting</p>	<p>January 16, 2023</p>
<p>Adjournment:</p>	<p>8:05 pm</p>

Prepared by: Nyla Tapley

Date: 11/14/2023

Approved by: 

Date: 01/16/2024