

Local Pharmacy Assistance Program (LPAP)

Definition: Local Pharmaceutical Assistance Program (LPAP) is operated by a Ryan White HIV/AIDS Program (RWHAP) Part A or B recipient or sub-recipient as a supplemental means of providing medication assistance when an ADAP has a restricted formulary, waiting list and/or restricted financial eligibility criteria.

RWHAP Part A or B recipients using the LPAP service category must establish the following:

- Uniform benefits for all enrolled clients throughout the service area
- A recordkeeping system for distributed medications
- An LPAP advisory board
- A drug formulary approved by the local advisory committee/board
- A drug distribution system
- A client enrollment and eligibility determination process that includes screening for ADAP and LPAP eligibility with rescreening at minimum of every twelve (12) months
- Coordination with the state's RWHAP Part B ADAP
 - A statement of need should specify restrictions of the state ADAP and the need for the LPAP
- Implementation in accordance with requirements of the 340B Drug Pricing Program and the Prime Vendor Program.

Only RWHAP Part A grant award funds or RWHAP Part B Base award funds may be used to support an LPAP. ADAP funds may not be used for LPAP support. LPAP funds are not to be used for Emergency Financial Assistance. Emergency Financial Assistance may assist with medications not covered by the LPAP.

Eligibility: Clients shall meet eligibility requirements as defined in the System-Wide Standards of Care.

1.0 Agency Policies and Procedures

The agencies shall have Policies and Procedures to ensure that the services are accessible to all eligible clients. Each agency's policies and procedures shall ensure compliance with the following Standards.

1.0 Agency Policies and Procedures

STANDARDS		MEASURES	
1.1	All agencies shall comply with Florida State Statutes 465.	1.1	Current license(s) are on file at agency.

1.2	All agencies will comply with Section 340B of The Public Health Service Act, 42 U.S.C. § 256b.	1.2	Certification on file at agency.
1.3	Agencies must ensure that original prescriptions are on file and that all medications are on the current approved formulary.	1.3	Original prescription from a licensed Florida medical provider on file.
1.4	Agencies shall ensure that medications are distributed to RWHAP-eligible clients who have been screened for ADAP eligibility with rescreening every twelve (12) months.	1.4	Documentation of RWHAP eligibility with ADAP screening and rescreening in Provide Enterprise (PE) or CAREWare.
1.5	Agencies shall ensure that a drug distribution system is in place that provides for: <ul style="list-style-type: none"> uniform benefits to all enrolled clients throughout the EMA/OSA a record-keeping system for distributed and/or destroyed medications 	1.5	Drug Distribution policy & procedure on file with a system for the destruction of medications.
1.6	An LPAP does not dispense medications as: <ul style="list-style-type: none"> A single occurrence of short duration (an emergency); or Vouchers to clients on an emergency basis. 	1.6	Documentation that the LPAP is not dispensing medications as: <ul style="list-style-type: none"> A single occurrence of short duration (an emergency without arrangements for longer-term access to medication); or Vouchers to clients on a single occurrence without arrangements for longer-term access to medications.
1.7	The agency must adhere to the current approved RWHAP Part A or B formulary established by the local pharmacy work group.	1.7	Documentation that the agency adheres to the current approved RWHAP Part A or B formulary.
1.8	Agencies shall provide Treatment adherence counseling for all drugs dispensed to clients.	1.8	Documentation of treatment adherence in Electronic Data Management System.

2.0 Co-pay/Cost Sharing (RWHAP Part A Only)

The purpose of the Share of Cost/Insurance Co-pays standard is ensuring that there are consistent guidelines for determining co-pay and cost-sharing for medications.

2.0 Co-pay/Cost Sharing (RWHAP Part A Only)

STANDARDS	MEASURES
2.1 Agencies must determine share of cost/insurance co-pays based on the following criteria: <ul style="list-style-type: none">RWHAP Part A agencies have a standard \$7 co-pay for prescriptions. If the client is unable to pay the co-pay, then the fee shall be waived.	2.1 Documentation of co-pay fee collected in the client's file.

3.0 Formulary

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Standards	Measures
3.1 Agency must utilize current approved RWHAP Part A or B formulary.	3.1 Documentation that all dispensed medications are on the RWHAP Part A or B formulary.
3.2 Agencies shall ensure that a representative participates as a member of the Local Pharmacy Work Group.	3.2. Documentation of participation via minutes.