

## Central Florida HIV Planning Council

### World AIDS Day (WAD) Workgroup Meeting Minutes

July 12, 2024

**Call to Order:** The World AIDS Day Workgroup was called to order by the Chair, Andres Acosta, at 10:03 AM via Webex.

**Participants Present (all via Teleconference):** Andres Acosta, Emma Bailey, Fernell Neal, Gabrielle Leonce, Ira Westbrook, Pedro Huertas-Diaz, Priscilla Torres, Sarah Southerm, Shaniqua Law, Sueanne Vazquez, Lynnea Crawford. David Bent, Whitney Marshall, Yasmin Andre

<p><b>Approval of the Agenda:</b></p>	<p>The workgroup reviewed the agenda and approved the it with the following changes:</p> <ul style="list-style-type: none"> <li>• Add “Approval of 6/14 Workgroup Minutes”</li> <li>• Remove “Special Order of Business: Elect Chair”</li> </ul> <p><b>Motion:</b> Ms. Torres made a motion to approve the agenda with the changes. Ms. Vazquez seconded the motion. The motion was adopted unanimously without debate</p>
<p><b>Approval of June 14<sup>th</sup> Meeting Minutes</b></p>	<p>The workgroup reviewed the previous month’s meeting minutes and approved them as is.</p>
<p><b>Open the floor for Public Comment</b></p>	<ul style="list-style-type: none"> <li>• No Public Comments</li> <li>• PCS did not receive any comment cards</li> </ul>
<p><b>New Business:</b></p>	<p><b>Venue Discussion</b></p> <p>The workgroup discussed the proposed venues from the last meeting and new venues including pricing, availability, parking and seating.</p> <ul style="list-style-type: none"> <li>• Shakespeare Theatre: <ul style="list-style-type: none"> <li>○ There is a back up space in the event of inclement weather if the Darden Courtyard becomes unavailable, but clarity is needed on whether food is allowed inside any of the theatres.</li> <li>○ Seating could be an issue for the courtyard if the event attendance remains the same or more as last year.</li> </ul> </li> </ul>

- The Abbey
  - Mr. Acosta informed the workgroup that he contacted the owner and the venue would have the food, stage, and seating all in one place.
  - Parking might be an issue as there is a valet and the parking lot is connected with the building attached to the venue.
- Winter Park Farmers Market
  - Would need to bring linens and décor.
- Trellis 925
  - Ms. Bailey provided a price breakdown of the venue's packages.
  - Ms. Torres pointed out that signage would need to be placed around the venue because it is in a plaza with a shared parking lot that has other restaurants and businesses; however, there is still ample parking and the space itself is fun.
- The workgroup also discussed the Historic Dubstead and Winterclub Venue.

The workgroup also discussed the following:

- Ms. Crawford suggested sending out a “Know Before You Go” email/newsletter/social media post before the event with helpful information for the attendees
- Ms. Marshall provided an overview of the budget, costs, and remaining funding from last year's event.
- The workgroup members inquired about the number of people who use rideshare versus their own transportation.

After discussing the pros and cons of each of the presented venues the workgroup narrowed the venues that they wanted to look further into to:

- Shakespeare Theatre
- Trellis 925

The workgroup also proposed the following locations:

- Pine Hills Multicultural Center
- Econ Community Center
- Winter Park Community Center (Ms. Bailey informed the group that they are unavailable on 12/1)

### **WAD 2024 Theme & Time**

The workgroup discussed the time and theme of the event. Mr. Acosta proposed that we use the global theme of “Remember and Commit” and the workgroup agreed. The quilt ceremony can be used as part of the remembrance piece, while the burial fund can

	<p>tie into the “commit” portion. The workgroup also weighed the pros and cons of having the event during typical brunch vs. lunch times (having the event over dinner hours was ruled out). One participant suggested a start time of 2 PM or 3 PM.</p> <p><b>WAD Sponsorships</b></p> <p>The workgroup requested that there be a call to renew the sponsors from previous years.</p>
<p><b>Announcements:</b></p>	<ul style="list-style-type: none"> <li>• Mr. Acosta announced that the HIV Stigma Task Force meeting will be held virtually on July 23<sup>rd</sup>. Info can be found on the Talk Test Treat Website. The taskforce will also be hosting an open mic event and Mr. Acosta suggested that the winner present their poem at WAD 2024. The workgroup did not have any objections to this idea.</li> <li>• Mr. Bent announced that the next Ryan White Community Meeting will be in Lake County on July 16<sup>th</sup>.</li> <li>• Ms. Vazquez announced that the next Community Love Feast will be on July 26<sup>th</sup>.</li> </ul>
<p><b>Action Items</b></p>	
<p><b>Party Responsible</b></p>	<p><b>Item</b></p>
<p>PCS</p>	<p>Scope out the workgroup’s final potential venues.</p>
<p>PCS</p>	<p>Get feedback on date and time that the Ryan White Community would prefer for the event.</p>
<p><b>Next Meeting</b></p>	<p>August 9, 2024</p>
<p><b>Adjournment:</b></p>	<p>11:23 AM</p>

Prepared by: Whitney Marshall Date: 7/25/24

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_