

Central Florida HIV Planning Council

World AIDS Day (WAD) Workgroup Meeting Minutes

August 9, 2024

Call to Order: The World AIDS Day Workgroup was called to order by the Chair, Andres Acosta, at 10:21 AM via Webex.

Participants Present (all via Teleconference): Andres Acosta, Kara Williams, Chris Haubenestal, Fernell Neal, Gabrielle Leonce-Mendez, Richelle Joe, Sueanne Vazquez, Whitney Marshall, Yasmin Andre.

<p>Approval of the Agenda:</p>	<p>The workgroup reviewed the agenda and approved it as is.</p> <p>Motion: Mr. Haubenestal made a motion to approve the agenda as is. Ms. Williams seconded the motion. The motion was adopted unanimously without debate</p>
<p>Approval of July 12th Meeting Minutes</p>	<p>The workgroup reviewed the previous month's meeting minutes and approved them as is.</p>
<p>Open the floor for Public Comment</p>	<ul style="list-style-type: none"> • No Public Comments • PCS did not receive any comment cards
<p>New Business:</p>	<p>Venue Discussion</p> <p>The workgroup discussed the recommended venues from the last meeting. The WAD Chair, Mr. Acosta, PCS Coordinator Mr. Bent, and members of the Events department at Heart of Florida United Way toured three venues (Shakespeare Theatre, Winter Park Community Center, and Trellis 925). Mr. Acosta and Ms. Marshall presented details, pros and cons, and photos of each venue to the workgroup.</p> <p>After much discussion, the committee elected to move forward with the Shakespeare Theatre as the WAD 2024 venue.</p> <p>Motion: Mr. Haubenestal made a motion to recommend the Shakespeare Theatre as the venue for World AIDS Day 2024. Ms. Vazquez seconded the motion. The motion was adopted unanimously without debate.</p>

	<p>Event Flow and Theme</p> <p>The workgroup also discussed the following:</p> <ul style="list-style-type: none"> • Start time of 2-4 PM. 45 minutes will be dedicated to food/mingling in the Patron’s room and 1 hour and 15 minutes for programming in one of the theatres. • Mr. Acosta and PCS will work on the run of show and present at the next meeting. • The committee selected “Remember and Commit” as the WAD theme. <p>Motion: Mr. Haubenestel made a motion to accept the proposed event flow and theme. Ms. Vazquez seconded the motion. The motion was adopted unanimously without debate.</p> <p>Unsung Hero/Service/Lifetime Achievement Awards</p> <p>Ms. Marshall provided an overview on the different award categories and a recap of what was discussed in previous meetings regarding only having one award per category. The group also provided clarity that the Service Award should be for those in the HIV workforce, which includes funded RWHAP providers and Community Based Organizations.</p> <p>The workgroup agreed on the following:</p> <ul style="list-style-type: none"> • Open and accept award nominations for all categories starting on September 2nd. • Close accepting awards on October 2nd (with an extension to October 10th if needed) <p>Motion: Mr. Haubenestel made a motion to accept the award deadlines and requirements. Ms. Vazquez seconded the motion. The motion was adopted unanimously without debate.</p>
Announcements:	No announcements
Action Items	
Party Responsible	Item
PCS	Contact events to discuss contracting with the Shakes.
PCS	Send out communication on awards nominations on September 2 nd .
Next Meeting	October 11, 2024
Adjournment:	11:25 AM

Prepared
by:

Whitney Marshall Date: 8/22/24

Approved
by:

_____ Date: _____

DRAFT