

Central Florida HIV Planning Council

Bridge Report

November 2024

Membership & Engagement Committee

Date: November 5, 2024

Membership & Engagement Committee Chair: Vel Cline

Membership & Engagement Committee Vice Chair: Kara Johnson-Williams

Summary:

- The committee reviewed the membership matrix, PC reflectiveness and the PC attendance roster.
- There are currently 20 Planning Council members, 55% are PWH, 45% are unaffiliated/unaligned PWH, and 25% are conflicted members. There are currently two vacant mandated seats.
- The committee examined the social media insights for Facebook and Instagram. The committee also reviewed the social media posting guidelines.
- The committee reviewed the interview summary for a new applicant and recommended the applicant for appointment. The Executive committee will review the interview summary.
- The committee discussed new articles for the next volume of the Red Ribbon Times magazine.
- The committee participated in a brainstorming activity to develop strategies for increasing recruitment and retention on the Planning Council.
- The committee reviewed and updated the Membership Application policy & procedures.
- The committee discussed the upcoming quarterly training schedule, with sessions scheduled for January, May, and September.
- The next Membership & Engagement Committee meeting will be held on Tuesday, January 7, 2025, at 2:00 pm.

Service Systems Planning & Quality Committee

Date: November 7, 2024

Service Systems Planning & Quality Chair: Alelia Munroe

Service Systems Planning & Quality Committee Vice Chair: Anthony McNeil

Summary:

- The committee received an overview of the Part A monthly Expenditure report, Part B monthly Expenditures report, General Revenue report and Part B Quarter 2 Utilization & Expenditures report.
- The committee reviewed and made updates to the data presentation process.
- The committee reviewed and updated the Service Standards policy & procedure.
- The committee discussed and provided recommendations for inclusion in the draft of the Community-Based Health Care Service Standards.
- The committee discussed and made recommendations for inclusion in the draft of the Other Professional Services Service Standards.

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- The committee reviewed and provided recommendations for the HIV Care Needs Survey.
 - The committee reviewed and provided recommendations for the content of the FCPN Assessment Toolkit.
 - The next SSPQ meeting will be held on Thursday, January 9, 2025, at 9:30 am.
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World AIDS Day Workgroup

Date: November 8, 2024

World AIDS Day Workgroup Chair: Andres Acosta

Summary:

- The participants finalized the event flow for the World AIDS Day event.
 - The participants discussed raffle and swag bag options.
 - The participants discussed volunteer opportunities for the event. There is currently a need for registration volunteers, quilt ceremony handlers, set up team members, and parking assistants/guides.
 - The next virtual World AIDS Day Workgroup meeting will be held on Wednesday, November 20, 2024, at 10:00 am.
 - The World AIDS Day event will be at the WinterClub Venue on Sunday, December 1, 2024, at 2:00 pm.
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Executive Committee

Date: November 21, 2024

Executive Committee Chair: Andres Acosta

Executive Committee Chair: Andre Antenor

Summary:

- The committee reviewed the monthly bridge report which included the business conducted at the November Membership & Engagement Committee meeting, Service Systems Planning & Quality Committee meeting, World AIDS Workgroup meeting, and Ryan White Community meeting.
- The committee received an overview of the Part A monthly Expenditure report, Part B monthly Expenditures report, General Revenue report and Part B Quarter 2 Utilization & Expenditures report.
- The committee reviewed the interview summary for a new applicant and recommended the applicant for appointment. The Planning council will review the interview summary and vote at the next meeting in December.
- The committee reviewed and approved the Membership Application Policy & Procedure.
- The committee reviewed and approved the Service Standards Policy & Procedure.
- The committee reviewed and approved the updates to the Data Presentation Process.
- The committee approved the Planning Council Business meeting agenda.

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- The next Executive Committee meeting will be held on Thursday, January 23, 2025 at 2:00 pm.