

Central Florida HIV Planning Council

Ryan White Community Meeting Minutes

November 19, 2024

Call to Order: The Co-Chair, Jessica Seidita called the meeting to order at 6:02 pm at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

Participants: Ira Westbrook, Jessica Seidita, Alelia Munroe, Frederick “Vel” Cline, Rene Cotto-Lewis, Fred Cotto-Lewis, Nicholas Taylor, Deane Austin, Kimberly James, Pedro Huertas-Diaz, Tony Carter, Yesenia Malofsky, Suzette McLeod, Toni Brools, Andre Williams, Sueanne Vazquez, Troy Pollock, Jenilce S., Robert Iversan, Charlie Wright, Edmund Coos, Clunie P., Marie France Coty, Anthony Mavel, Michael Brinkley, Alexis Johnson, Karen Wint, Fernell Neal

Present via Teleconference: Andre Antenor, Doris Huff, Tracy Robinson, Kara Johnson-Williams, Erik Hendrickson Cruz, Taisha Santiago

PCS Staff Present: Whitney Marshall, David Bent, Laura Perez

<p>Approval of the agenda:</p>	<p>The committee reviewed the meeting agenda and approved the agenda as presented.</p> <p>Motion: Fernell Neal made a motion to approve the agenda as-is. Vel Cline seconded the motion. The motion was approved unanimously without debate.</p>
<p>Approval of the October 15th Minutes:</p>	<p>The committee reviewed the October 15th meeting minutes. The minutes were approved as-is.</p>
<p>Open the floor for public comment:</p>	<ul style="list-style-type: none"> • Ira Westbrook gave a shout out to Kara Johnson-Williams and Talk Test Treat for the A Walk for Change event this past weekend. • PCS did not receive any comment cards.
<p>Reports:</p>	<p>October Ryan White Community Meeting Update Attendees were provided with information on tornado safety in apartments, standard homes, and mobile homes. Attendees were also provided with a resource page with QR codes to the People with Special Needs (PSN) Programs for each of the counties in the OSA.</p> <p>Membership & Engagement Committee:</p>

- The committee reviewed the membership matrix, PC reflectiveness and the PC attendance roster.
- There are currently 20 Planning Council members, 55% are PWH, 45% are unaffiliated/unaligned PWH, and 25% are conflicted members. There are currently two vacant mandated seats: Social Services Provider – Housing and Homeless Services (application received), and Local Public Health Agency.
- The committee examined the social media insights for Facebook and Instagram. The committee also reviewed the social media posting guidelines.
- The committee reviewed the interview summary for a new applicant and recommended the applicant for appointment. The Executive committee will review the interview summary.
- The committee discussed new articles for the next volume of the Red Ribbon Times magazine.
- The committee participated in a brainstorming activity to develop strategies for increasing recruitment and retention on the Planning Council.
- The committee reviewed and updated the Membership Application policy & procedures.
- The committee discussed the upcoming quarterly training schedule, with sessions scheduled for January, May, and September.
- The next Membership & Engagement Committee meeting will be held on Tuesday, January 7, 2025, at 2:00 pm.

Service Systems Planning & Quality Committee Meeting:

- The committee received an overview of the Part A monthly Expenditure report, Part B monthly Expenditures report, General Revenue report and Part B Quarter 2 Utilization & Expenditures report.
- The committee reviewed and made updates to the data presentation process.
- The committee reviewed and updated the Service Standards policy & procedure.
- The committee discussed and provided recommendations for inclusion in the draft of the Community-Based Health Care Service Standards.
- The committee discussed and made recommendations for inclusion in the draft of the Other Professional Services Service Standards.
- The committee reviewed and provided recommendations for the HIV Care Needs Survey.
- The committee reviewed and provided recommendations for the content of the FCPN Assessment Toolkit.

	<ul style="list-style-type: none"> • The next SSPQ meeting will be held on Thursday, January 9, 2025, at 9:30 am. <p>World AIDS Day Workgroup:</p> <ul style="list-style-type: none"> • The participants finalized the event flow for the World AIDS Day event. • The participants discussed raffle and swag bag options. • The participants discussed volunteer opportunities for the event. There is currently a need for registration volunteers, quilt ceremony handlers, set up team members, and parking assistants/guides. • The next virtual World AIDS Day Workgroup meeting will be held on Wednesday, November 20, 2024, at 10:00 am. • The World AIDS Day event will be at the WinterClub Venue on Sunday, December 1, 2024, at 2:00 pm.
<p>New Business:</p>	<p>VITA (Volunteer Income Tax Assistance) Program Kailey O’Shaughnessy from Heart of Florida United Way gave a presentation on HFUW’s Volunteer Income Tax Assistance (VITA) Program, which included the following information:</p> <ul style="list-style-type: none"> • An explanation of the ALICE population: ALICE – Asset Limited, Income Constrained, and Employed Individuals • An overview of what the VITA Program is and what services are available • What to Expect at a VITA Site – Types of volunteers present, and which documents to bring • Where is VITA – Sites are located across Orange, Osceola, and Seminole counties; updated site list will be made available in late December • Ways to get connected with VITA through 211 <p>Kailey also provided information on common tax terms, tax credits including the Earned Income Tax Credit (EITC), and a list of financial stability resources including the MyMoney text campaign and the BankOn program. Kailey answered questions from attendees regarding their taxes.</p> <p>ADAP (AIDS Drug Assistance Program) Enrollment & Recertification Yesenia Malofsky Suzette McLeod from the Florida Department of Health in Orange County (DOH-Orange) gave a presentation on the AIDS Drug Assistance Program (ADAP), which included the following information:</p> <ul style="list-style-type: none"> • Information on how to enroll and recertify online, over the phone, and in-person

	<ul style="list-style-type: none"> • How to fill out the Eligibility Application Form online • ADAP enrollment requirements • Links to resources on how to get prescriptions filled with and without insurance • Federal Marketplace Insurance assistance • ADAP Insurance Assistance: Medicaid Share-of-Cost; Medicare Part C or Part D; Employer-sponsored insurance; COBRA policies • Contact information for the DOH Orange County ADAP Staff <p>Yesenia and Suzette answered questions from attendees regarding the ADAP enrollment process. Members were also provided with a list of ADAP-approved insurance providers, a QR code for the Broward Regional Health Planning Council, and business cards.</p>
--	--

<p>Announcements:</p>	<ul style="list-style-type: none"> • World AIDS Day event is December 1st, call for volunteers for Quilt Ceremony, Set Up Team, Registration Team, and People Guides. • The HHS Office of Infectious Disease and HIV/AIDS Policy, in partnership with the White House Office of National AIDS Policy, is gathering recommendations that will inform the development of the 2026-2030 National Strategic Plans for STIs, Viral Hepatitis, and Vaccines as well as the 2026-2030 National HIV/AIDS Strategy. Feedback online by December 6th. • AdyaCare’s next Community Love Table will be Saturday, December 21st, and will feature an awards ceremony for Ryan White providers. • Project Response in Brevard County will have their World AIDS Day Event Sunday December 1st at 2pm. • The Area 7 program office will be hosting Her Art Works, an Ode to Black Women, in honor of World AIDS Day on December 4th from 6-9pm at the Soliman Production Studio.
------------------------------	---

ACTION ITEMS	
Item	Responsible
PCS	Provide links to VITA resources in next newsletter
Kara Johnson-Williams	Send flyer for Her Art Works event to PCS
Next Meeting	January 21 st , 2025 in Brevard County
Adjournment:	7:11 PM

Prepared by: Laura Perez

Date: 11/25/2024

Approved by: Jessica Seidita

Date: 1/22/2025