

**Central Florida HIV Planning Council  
Ryan White Community Meeting Minutes**

*March 18, 2025*

**Call to Order:** The Co-Chair, Jessica Seidita called the meeting to order at 6:10 PM at LifePointe Church located at 3551 E. Orange Ave, Eustis, FL 32736.

**Participants:** Jessica Seidita, Rene Cotto-Lewis, Fred Cotto-Lewis, Brian Toy, Yasmin Andre, Kristen Lawrence, Lisa Carlock, Janice Romano, Wanda Febo, Jeronimo Aponte, Chuck Osborne, Trapper Warn, Sharon Watson, William Baker, Ronald Shepard, Peter Santiago, Brian Hayes, Antoni Munoz, Danielle Bates, David Thomas, Demetrius Jifunza, Andre Antenor, Edward Cooke, Brenda Franklin, James Brewer, AJ Johnson, Troye Johnston, Andre Williams, Michael Brinkley, Yolanda Murphy-Johnson, Alelia Munroe

**Present via Teleconference:** Anthony McNeil, Ira Westbrook, JC Harris, Taisha Santiago

**PCS Staff Present:** Whitney Marshall, David Bent, Laura Perez

<p><b>Approval of the agenda:</b></p>	<p>The committee reviewed the meeting agenda and recommended the following changes:</p> <ul style="list-style-type: none"> <li>• Remove Ira Westbrook’s name</li> </ul> <p><b>Motion:</b> Alelia Munroe made a motion to accept the agenda with the recommended changes. Andre Antenor seconded the motion. The motion passed unanimously without debate.</p>
<p><b>Approval of the February 18 minutes:</b></p>	<p>The committee reviewed and approved the February 18 minutes as-is.</p>
<p><b>Open the floor for public comment:</b></p>	<ul style="list-style-type: none"> <li>• There were no public comments in the room or online.</li> <li>• PCS did not receive any comment cards.</li> </ul>
<p><b>Reports:</b></p>	<p><b>Membership &amp; Engagement Committee:</b></p> <ul style="list-style-type: none"> <li>• The committee meeting was cancelled due to a lack of quorum.</li> <li>• The next Membership &amp; Engagement Committee meeting will be held on Tuesday, April 1, 2025, at 2:00 pm.</li> </ul> <p><b>Service Systems Planning &amp; Quality Committee Meeting:</b></p> <ul style="list-style-type: none"> <li>• The committee received an overview of the Part A Monthly Expenditure report, Part A Quality Management update, Part B Monthly Expenditure &amp; GR reports, Part B Quarter 3 Expenditure &amp; Utilization report, and Part B Quality Management update.</li> <li>• The committee reviewed and approved recommendations for the Part A 2025-2026 Level Funding Final Allocation.</li> <li>• The committee received an Integrated Plan update.</li> <li>• The committee discussed and approved changing the dates of the May and June SSPQ Committee meetings.</li> </ul>

	<ul style="list-style-type: none"> <li>• The committee reviewed and approved the recommended update to the SSPQ workplan.</li> <li>• The committee reviewed the Part A AAM Planning Council and Subrecipient survey questions. The committee also received feedback and survey question recommendations from Dr. David Cavalleri.</li> <li>• The committee reviewed the Part A and Part B Medical Nutrition Therapy Service Standard. The service standard will be distributed to providers for feedback. The Referral for Health Care and Support Service and the Early Intervention Services Standards are out for a 30-day review and members will provide feedback at the April SSPQ meeting.</li> <li>• A member of the SSPQ committee was chosen to represent the PC at future Clinical Quality Management workgroup meetings.</li> <li>• The committee completed leadership evaluations via Mentimeter.</li> <li>• The next SSPQ meeting will be held on Thursday, April 3, 2025, at 9:30 am.</li> </ul>
<p><b>New Business:</b></p>	<p><b>Medical Nutrition Therapy Service Standard</b> Whitney Marshall shared the purpose and process of the review of Service Standards. Attendants were provided with copies of the service standard for Medical Nutrition Therapy for review, and were given the opportunity to make suggestions and provide feedback.</p> <p><b>The Intersection of HIV and Mental Health: Challenges and Solutions for Wellness</b> Demetrius Jifunza from CAN Community Health gave a talk on the importance of mental health in HIV care. Topics covered included the importance of compassion when developing trusting client relationships, recognizing the impact of grief and loss on someone who has been newly diagnosed, and focusing on creating the person that you would like to be. Demetrius also answered questions from attendees.</p> <p><b>Creating a Blueprint for Financial Success</b> Alexandra Burruano, Grace Cobb, and Alexandra M. Cavalheiro of New York Life Insurance Company gave a presentation on the importance of a strong financial foundation in achieving financial goals. They discussed three stages of financial planning: Protection, Accumulation, and Preservation. They also answered questions from attendees regarding their financial situations and goals.</p>
<p><b>Announcements:</b></p>	<ul style="list-style-type: none"> <li>• March 20<sup>th</sup> is National Native HIV/AIDS Awareness Day</li> <li>• The Center for Multicultural Wellness and Prevention and Orange County Government are hosting the Strong Her Women's Empowerment Brunch on Saturday, March 29<sup>th</sup> at 12PM.</li> </ul>

ACTION ITEMS	
Item	Responsible
N/A	N/A
<b>Next Meeting:</b>	April 15, 2025
<b>Adjournment:</b>	7:56 pm

Prepared by: Laura Perez Date: 3/19/2025

Approved by: Alicia Sanchez Date: 4.15.25

