

**Central Florida HIV Planning Council**  
**Ryan White Community Meeting Minutes**

*April 15, 2025*

**Call to Order:** The Co-Chair, Jessica Seidita called the meeting to order at 6:00 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

**Participants:** Adrian Humphrey, Ricky Pettigrew, Vel Cline, Paolo Mancini, Charlie Wright, Raymond Macon, Troy Laudermilch, Edward Coote, Michael Brinkley, Anthony McNeil, Troy Pollock, Mike M., Jerome P., Elton S., Nathasa Cherry, Jose Rodriguez, Peter Santiago, Andre Williams, Peggy Brooks, David Thomas, Sharon Watson, Dean H., Martin Hicks, JR Goberdhan, Fernell Neal, Frederick Cotto-Lewis, Rene Cotto-Lewis, Brian Toy, Jesus Cheverez Negron, Alelia Munroe, Damion Nelson, Cluhie Pamlihle, Melba Amala, Tameka B., April Johnson, Jose Aguilar, Alesandro Nivo, Dariagna Colina, Jessica Seidita

**Present via Teleconference:** Yasmin Andre, Brenda Reed, Kara Williams, Sueanne Vazquez, Kimberly Barilla, Nicole Virtue, Tracy Robinson, Andre Antenor, Rebecca, Claudia Yabrudy

**PCS Staff Present:** Whitney Marshall, David Bent, Laura Perez

<b>Approval of the agenda:</b>	<p>The committee reviewed the meeting agenda and recommended the following changes:</p> <ul style="list-style-type: none"><li>• Replace Claudia Yabrudy with Pedro Huertas-Diaz for the Part A report</li></ul> <p><b>Motion:</b> Alelia Munroe made a motion to accept the agenda with the recommended changes. Fernell Neal seconded the motion. The motion was adopted unanimously without debate.</p>
<b>Approval of the March 18 minutes:</b>	<p>The committee reviewed the March 18 minutes and approved them as presented.</p>
<b>Open the floor for public comment:</b>	<ul style="list-style-type: none"><li>• Charlie Wright thanked attendees for sanitizing their hands.</li><li>• A member of the public thanked attendees for coming together.</li><li>• PCS did not receive any comment cards.</li></ul>
<b>Reports:</b>	<p><b>Membership &amp; Engagement Committee:</b></p> <ul style="list-style-type: none"><li>• The committee reviewed the membership matrix, PC reflectiveness and PC attendance roster. There are currently 22 Planning Council members, 50% are PWH, 41% are unaffiliated/unaligned PWH, and 36% are conflicted members. There are currently no open-mandated seats.</li><li>• The committee reviewed the social media insights for Facebook and Instagram over the past 28 days.</li><li>• The committee discussed and updated the CFHPC Recruitment &amp; Retention Plan.</li></ul>

	<ul style="list-style-type: none"> <li>• The committee reviewed and discussed the quarter 1 training evaluation results.</li> <li>• The committee discussed topics for the quarter 2 training session.</li> <li>• The committee discussed the virtual WAD workgroup. After a brief discussion, the committee decided that the first virtual WAD workgroup would be on Friday, May 9, 2025, at 2:00 pm.</li> <li>• The committee reviewed the interview summaries of two applicants.</li> <li>• The committee discussed articles that should be included in the next volume of the Red Ribbon Times.</li> <li>• The next Membership &amp; Engagement Committee meeting will be held on Tuesday, May 6, 2025, at 2:00 pm.</li> </ul> <p><b>Service Systems Planning &amp; Quality Committee Meeting:</b></p> <ul style="list-style-type: none"> <li>• The committee received an overview of the Part A Monthly Expenditure report, Part A Quarterly Expenditure &amp; Utilization report, and the Part B Monthly Expenditure &amp; GR reports.</li> <li>• The committee discussed the HIV Care Needs survey and, after a brief discussion, agreed to conduct a localized version of the survey, pending updates on the statewide survey in mid-April.</li> <li>• The committee discussed and provided recommendations for the Home &amp; Community Based Health and Early Intervention Services (EIS) Service Standards. Following extensive discussion, the committee made a motion to forward the standards to the RWHAP providers and Ryan White Community Meeting.</li> <li>• The next Service Systems Planning &amp; Quality Committee meeting will be held on Tuesday, May 8, 2025, at 9:30 am.</li> </ul> <p><b>Part A Report</b></p> <p>Pedro Huertas-Diaz gave an update regarding the current state of the federal grant. Pedro shared that the Recipient's office received a partial award as part of Congress' continuing resolution, but the award was less than last year. All services are being continued, but spending is being monitored to ensure that the services can stay funded for as long as possible.</p>
<b>New Business:</b>	<p><b>Research Study to Advance HIV Health Outcomes</b></p> <p>Ashley French from the University of Central Florida (UCF) College of Medicine's Department of Population Health Sciences gave an overview of a research study being conducted in partnership with Hope &amp; Help and Community Legal Services to explore how medical-legal partnerships can support individuals living with HIV who have a history of incarceration. Attendees were provided with flyers that contained contact information for anyone interested to determine their eligibility to participate in the study.</p> <p><b>Service Standard: Home &amp; Community-Based Health Services</b></p> <p>Attendees were provided with copies of the Service Standard for Home &amp; Community-Based Health Services for review. Whitney Marshall noted</p>

	<p>that the service standard is still in process to be finalized despite the uncertainty of the amount of future grant funding leading to the category not being funded. Attendees were given the opportunity to recommend changes to the service standard, but no further changes were made.</p> <p><b>Motion:</b> Vel Cline made a motion to forward the Service Standard for Home &amp; Community-Based Health Services to the Executive Committee. Siri Goberdhan seconded the motion. The motion was adopted with a unanimous vote.</p> <p><b>Service Standard: Early Intervention Services</b> Attendees were provided with copies of the Service Standard for Early Intervention Services for review. Whitney Marshall gave an overview of the updates made to the service standard by the SSPQ committee. Attendees were given the opportunity to recommend changes to the service standard, but no further changes were made.</p> <p><b>Motion:</b> Martin Hicks made a motion to forward the Service Standard for Early Intervention Services to the Executive Committee. Troy Laudermilch seconded the motion. The motion was adopted with a unanimous vote.</p> <p><b>Medical Self-Advocacy: Navigating the RWHAP System of Care</b> Lead EHE peer at the Center For Multicultural Wellness (CMWP) and Vice-Chair of CFHPC SSPQ Committee Anthony McNeil moderated a panel of peer navigators for a discussion on medical self-advocacy in the RWHAP system of care. The panel was composed of: Ricky Pettigrew of from CMWP, Chimekie James from Miracle of Love, and Damion “DJ” Nelson from Hope &amp; Help. The panel discussion included the following:</p> <ul style="list-style-type: none"> <li>• Panelists shared their own experiences living with HIV</li> <li>• Panelists encouraged clients to ask their providers questions, get second opinions, write down questions ahead of appointments, take notes during appointments, enlist assistance from their support system and/or peer navigators, and attend support groups.</li> <li>• Panelists provided suggestions for ways providers can improve care, including encouraging cultural humility.</li> <li>• Panelists cautioned clients to be mindful when sharing information with other clients because not every client is eligible for every service.</li> </ul> <p>Panelists also answered questions from attendees.</p>
<b>Announcements:</b>	<ul style="list-style-type: none"> <li>• The Area 7 program office under the Minority AIDS coordinator is holding a women’s support group that meets on the second Wednesday of each month; Kara Williams will provide PCS with more information</li> <li>• Project Response is having a Community Meeting on April 16<sup>th</sup>.at 5:30 PM. Attendees were encouraged to call 321-724-1177 if they wished to join by Zoom.</li> </ul>

ACTION ITEMS	
Responsible Party	Item
Kara Williams	Send PCS information on the women's support group

Next Meeting:	May 20, 2025
Adjournment:	7:40pm

Prepared by: Laura Perez Date: 4/24/2025

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_