

Central Florida HIV Planning Council

World AIDS Day (WAD) Workgroup Meeting Minutes

November 20, 2024

Call to Order: The World AIDS Day Workgroup was called to order by the Chair, Andres Acosta, at 10:07 AM via Webex.

Participants Present (all via Teleconference): Andre Antenor, Andres Acosta, Sueanne Vazquez, Evan Cochuyt, Yasmin Andre, Kara Johnson-Williams

PCS Staff Present: Laura Perez, David Bent, Whitney Marshall

Approval of the Agenda:	<p>The workgroup reviewed the agenda and approved it as-is.</p> <p>Motion: Sueanne Vazquez made a motion to approve the agenda as-is. Andre Antenor seconded the motion. The motion passed unanimously without debate.</p>
Approval of November 8th Meeting Minutes	<p>The workgroup reviewed the November 8th meeting minutes and approved them as-is.</p>
Open the floor for Public Comment	<ul style="list-style-type: none"> • No Public Comments • PCS did not receive any comment cards
New Business:	<p>Final Event Flow & Draft Program Members reviewed and discussed the finalized event flow. The person giving the city proclamation is not yet finalized, but is in progress.</p> <p>Whitney Marshall presented the draft of the event program. Members made suggestions for changes to the layout.</p> <p>Event Swag The Department of Health/Talk Test Treat is still working on getting pins. Andres Acosta will be working on buttons if supplies arrive in time.</p> <p>Volunteer Opportunities Whitney Marshall reviewed the status of the volunteer sign-ups:</p> <ul style="list-style-type: none"> • Half of the slots have been filled for both Set Up Team and Registration Team.

	<ul style="list-style-type: none"> Two Planning Council members are still needed for the CFHPC table at the event during the social hour and immediately following programming. 1/7 slots filled for Quilt Handlers. Gabriella Rodriguez had previously said she'd provide 6 volunteers for the quilt ceremony, but they still need to register. <p>Registering for the Event Committee members were encouraged to register for the event to ensure an accurate headcount, and to encourage any interested parties to register if they have not already. Anyone requiring transportation to the event is encouraged to contact PCS as soon as possible.</p>
Announcements:	No announcements.
Action Items	
Party Responsible	Item
Gabriella Rodriguez	Register 6 volunteers for the quilt ceremony
PCS	Send out registration links and volunteer links to Andre Antenor and Sueanne Vazquez
Adjournment:	10:31 AM

Prepared by:

Laura Perez

Date: 11/25/2024

Approved by:

Date: