Central Florida HIV Planning Council
Bridge Report
May 2025

Membership & Engagement Committee   **Date:** May 6, 2025

Membership & Engagement Committee Chair: Vel Cline
Membership & Engagement Committee Vice Chair: Kara Johnson Williams

Summary:

- The committee reviewed the membership matrix, PC reflectiveness and PC attendance roster. There are currently 21 Planning Council members, 48% are PWH, 38% are unaffiliated/unaligned PWH, and 38% are conflicted members.
- The committee reviewed the social media insights for Facebook and Instagram over the past 28 days.
- The committee engaged in a discussion about potential topics to be included in the upcoming leadership training to address relevant skills and developmental needs.
- The committee reviewed the interview summaries of 4 applicants. The committee recommended all 4 applicants for appointment. The summaries will move forward to the Executive committee for review and vote.
- The committee reviewed the HIV Care Needs Survey social media toolkit that was created to maximize outreach and engagement.
- The committee reviewed the recommendations for the Attendance Policy & Procedures.   After much discussion the committee decided to continue the conversation at next month's meeting.
- The committee reviewed and discussed the nominations for Jr. Co-Chair of the Planning Council.
- The next Membership & Engagement Committee meeting will be held on Tuesday June 10, 2025, at 2:00 pm.

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Service Systems Planning & Quality Committee   **Date:** May 8, 2025

Service Systems Planning & Quality Committee Chair: Alelia Munroe
Service Systems Planning & Quality Committee Vice Chair: Anthony McNeil

Summary:

- The committee received an overview of the Part A Monthly Expenditure report, Part B Monthly Expenditure & GR reports, Part B Quarter 4 Expenditures & Utilization report and the PCS Expenditures report.
- The committee reviewed and discussed the Early Intervention Services (EIS) Service Standard and the Referral for Health Care & Support Service Standard.
- An update was provided to the committee regarding the HIV Care Needs Survey.
- Dr. David Cavalleri issued a reminder to the committee regarding the AAM survey.
- The committee reviewed and made recommendations for the Provider Capacity & Capability Survey.
- The next Service Systems Planning & Quality Committee meeting will be held on Friday, June 6, 2025, at 9:30 am.

World AIDS Day Workgroup   **Date:** May 9, 2025

World AIDS Day Workgroup Chair: Rene Cotto-Lewis

Summary:

- The participants nominated Rene Cotto-Lewis to serve as chair of the World AIDS Day Workgroup.
- The participants established a schedule for upcoming virtual workgroup meetings.
- A recap exercise was conducted to review and evaluate the outcomes of the 2024 World AIDS Day event. The participants reflected on things that went well, identified areas for improvement, and lessons learned to inform future planning.
- The participants received a Six Hats methodology overview that provides a structured approach to group discussion and decision-making.
- The participants-initiated discussions regarding the date, event theme, and a venue wish list.
- The next virtual WAD workgroup meeting will be held on Friday, June 15, 2025, at 2:00 PM.

Bylaws Ad hoc Committee   **Date:** May 15, 2025

Bylaws Ad hoc Committee Chair: Alelia Munroe
Bylaws Ad hoc Committee Vice Chair: Ira Westbrook

Summary:

- The participants nominated Alelia Munroe to serve as Chair and Ira Westbrook as Vice Chair of the Bylaws Ad hoc committee.
- The participants engaged in a discussion regarding the purpose, scope and expectations of the Bylaws Ad hoc Committee.
- The participants discussed and agreed on the upcoming meeting schedule.
- The participants reviewed the proposed updates to the PC bylaws.   After much discussion it was determined that the participants would continue to review the bylaws and provide additional feedback at the next meeting.
- The next Bylaws Ad hoc meeting will be held on Wednesday June 18, 2025, at 2:00 pm.