

Central Florida HIV Planning Council

Bridge Report

May 2025

Membership & Engagement Committee

Date: May 6, 2025

Membership & Engagement Committee Chair: Vel Cline

Membership & Engagement Committee Vice Chair: Kara Johnson Williams

Summary:

- The committee reviewed the membership matrix, PC reflectiveness and PC attendance roster. There are currently 21 Planning Council members, 48% are PWH, 38% are unaffiliated/unaligned PWH, and 38% are conflicted members.
- The committee reviewed the social media insights for Facebook and Instagram over the past 28 days.
- The committee engaged in a discussion about potential topics to be included in the upcoming leadership training to address relevant skills and developmental needs.
- The committee reviewed the interview summaries of 4 applicants. The committee recommended all 4 applicants for appointment. The summaries will move forward to the Executive committee for review and vote.
- The committee reviewed the HIV Care Needs Survey social media toolkit that was created to maximize outreach and engagement.
- The committee reviewed the recommendations for the Attendance Policy & Procedures. After much discussion the committee decided to continue the conversation at next month's meeting.
- The committee reviewed and discussed the nominations for Jr. Co-Chair of the Planning Council.
- The next Membership & Engagement Committee meeting will be held on Tuesday June 10, 2025, at 2:00 pm.

Service Systems Planning & Quality Committee

Date: May 8, 2025

Service Systems Planning & Quality Committee Chair: Alelia Munroe

Service Systems Planning & Quality Committee Vice Chair: Anthony McNeil

Summary:

- The committee received an overview of the Part A Monthly Expenditure report, Part B Monthly Expenditure & GR reports, Part B Quarter 4 Expenditures & Utilization report and the PCS Expenditures report.
- The committee reviewed and discussed the Early Intervention Services (EIS) Service Standard and the Referral for Health Care & Support Service Standard.
- An update was provided to the committee regarding the HIV Care Needs Survey.
- Dr. David Cavalleri issued a reminder to the committee regarding the AAM survey.
- The committee reviewed and made recommendations for the Provider Capacity & Capability Survey.
- The next Service Systems Planning & Quality Committee meeting will be held on Friday, June 6, 2025, at 9:30 am.

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World AIDS Day Workgroup

Date: May 9, 2025

World AIDS Day Workgroup Chair: Rene Cotto-Lewis

Summary:

- The participants nominated Rene Cotto-Lewis to serve as chair of the World AIDS Day Workgroup.
 - The participants established a schedule for upcoming virtual workgroup meetings.
 - A recap exercise was conducted to review and evaluate the outcomes of the 2024 World AIDS Day event. The participants reflected on things that went well, identified areas for improvement, and lessons learned to inform future planning.
 - The participants received a Six Hats methodology overview that provides a structured approach to group discussion and decision-making.
 - The participants-initiated discussions regarding the date, event theme, and a venue wish list.
 - The next virtual WAD workgroup meeting will be held on Friday, June 15, 2025, at 2:00 PM.
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Bylaws Ad hoc Committee

Date: May 15, 2025

Bylaws Ad hoc Committee Chair: Alelia Munroe

Bylaws Ad hoc Committee Vice Chair: Ira Westbrook

Summary:

- The participants nominated Alelia Munroe to serve as Chair and Ira Westbrook as Vice Chair of the Bylaws Ad hoc committee.
 - The participants engaged in a discussion regarding the purpose, scope and expectations of the Bylaws Ad hoc Committee.
 - The participants discussed and agreed on the upcoming meeting schedule.
 - The participants reviewed the proposed updates to the PC bylaws. After much discussion it was determined that the participants would continue to review the bylaws and provide additional feedback at the next meeting.
 - The next Bylaws Ad hoc meeting will be held on Wednesday June 18, 2025, at 2:00 pm.
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Ryan White Community Meeting

Date: May 20, 2025

Ryan White Community Meeting Co-Chair: Ira Westbrook

Ryan White Community Meeting Co-Chair: Jessica Seidita

Summary:

- The participants reviewed an overview of the business conducted at the May Membership & Engagement and the Service Systems Planning & Quality committee meetings.
 - The participants received a funding status update from the Part A representative and a program update from the Part B representative.
 - The participants reviewed the Early Intervention Service (EIS) Service Standard and the Referral for Health Care & Support service standard. The participants were given the opportunity to provide feedback on the service standards.
 - The participants received a presentation on the services provided by Peer Support Space and Aspire Health Partner.
 - The next Ryan White Community meeting will be held at the Heart of Florida United Way on June 15, 2025, at 600 pm.
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Executive Committee Meeting

Date: May 22, 2025

Executive Committee Meeting Chair: Andre Antenore

Executive Committee Meeting Vice Chair:

Summary:

- The committee received an overview of the Part A Monthly Expenditure report, Part B Monthly Expenditure & GR reports, Part B Quarter 4 Expenditures & Utilization report and the PCS Expenditures report.
 - The committee discussed potential dates for the next virtual leadership training and, following a brief discussion, confirmed that the training will be held on Tuesday, July 8, 2025, at 2:00 pm.
 - The committee reviewed interview summaries for four applicants; two were recommended for appointment by majority vote, and two by unanimous vote.
 - The committee reviewed the Jr. Co-Chair nominations and confirmed that nominees were eligible to serve.
 - The committee reviewed the recommendations and updated the Early Intervention Service (EIS) Service Standard.
 - The next Executive committee meeting will be held on Thursday, June 19, 2025, at 2:00 pm.
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