

Central Florida HIV Planning Council
Ryan White Community Meeting Minutes

June 17, 2025

Call to Order: The Co-Chair, Jessica Seidita called the meeting to order at 6:01 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

Participants: Kimberly James, Pedro Huertas-Diaz, Charlie Wright, Jessica Seidita, Ira Westbrook, Raymond Macon, Vel Cline, Siri Goberdhan Jr, Metren Dartir, Damion Nelson, Fernell Neal, Deane Austin, Alfonzo LF, Andre Williams, Edward Cook, Gerald S., Angie Buckley, Demetrius Frazier, Mulan M. Williams, Paolo Mancini, Yasmin Andre, Jose Aguilar, Robert Collier Way, Jose Duarte, Belisa Montaivo

Present via Teleconference: Alelia Munroe, Andre Antenor, Brenda Reed, Gabriella Rodriguez, Claudia Yabrudy, Taisha Santiago

PCS Staff Present: Whitney Marshall, David Bent, Laura Perez

<p>Approval of the agenda:</p>	<p>The committee reviewed the meeting agenda and approved it as presented.</p> <p>Motion: Charlie Wright made a motion to accept the agenda as presented. Fernell Neal seconded the motion. The motion was adopted unanimously without debate.</p>
<p>Approval of the May 20 minutes:</p>	<p>The committee reviewed the May 20 minutes and approved them as presented.</p>
<p>Open the floor for public comment:</p>	<ul style="list-style-type: none"> • Clifford Ford, community member, shared that he was asked to mention the turnaround time for dental treatment. The waiting list for care is 30 to 45 days. • There were no public comments online.
<p>Reports:</p>	<p>Service Systems Planning & Quality (SSPQ) Committee</p> <ul style="list-style-type: none"> • The committee received an overview of the Part A 2024-2025 Final Expenditures, Part A Monthly Expenditure report, Part A Expenditures & Utilization report, Part B Monthly Expenditure and General Revenue report. • Dr. David Cavalleri provided an overview of the results from the AAM draft report. Dr. Cavalleri also provided several recommendations including enhancing communication protocols, streamlining the reallocation process, and optimizing resource utilization. • The committee reviewed the recommendations for the Referral for Healthcare & Support Services Service Standard. The service standard will be forwarded to the RW Community meeting participants for feedback.

- The committee discussed the date of the July SSPQ meeting. After a brief discussion, the committee moved the date of the meeting from Thursday July 3rd to Wednesday July 2nd.
- The committee received an HIV Care Needs Survey update. Due to the uncertainty at the state level regarding the release date of the HIV Care Needs Survey, a local version of the survey will be released for data collection and the results will be presented at this year's Data Presentation in September.
- The committee was given a 30-day review for the Psychosocial Support and the Substance Abuse Residential Service Standards. Committee members will provide feedback and recommendations at the July SSPQ meeting.
- The next Service Systems Planning & Quality Committee meeting will be held on Wednesday, July 2, 2025, at 2:00 p.m.

Membership & Engagement Committee

- The committee reviewed the membership matrix, PC reflectiveness, and PC attendance roster. There are currently 24 Planning Council members, 45.8% are PWH, 33.3% are unaffiliated/unaligned PWH, and 37.5% are conflicted members.
- The committee reviewed the social media insights for Facebook and Instagram over the past 28 days. The committee provided recommendations to improve social media engagement.
- The committee reviewed and discussed the recommended updates for the Attendance Policy & Procedure. After much discussion, the committee decided to postpone making any additional changes to the policy & procedure until the Bylaws Ad hoc committee has completed their review of the Planning Council Bylaws and submitted final recommendations.
- The committee reviewed the interview summary of an applicant. After the review of the applicant's interview summary, the committee decided to recommend the applicant for appointment by a majority vote. The summary will be forwarded to the Executive Committee meeting for review and a vote.
- The next Membership & Engagement Committee meeting will be held on Tuesday, July 1, 2025, at 2:00 p.m.

World AIDS Day Workgroup

- The participants engaged in discussion regarding potential venues for the World AIDS Day event. Following an exchange of options the participants reached a consensus to hold the event at the Winterclub venue in Winter Park.
- Due to December 1st falling on a Monday this year, the participants discussed alternative dates for this year's event. After deliberation, the participants came to a consensus and determined that the event will be held on Saturday, December 6, 2025. The time of the event is TBD.

	<ul style="list-style-type: none"> • The participants reviewed the existing sponsorship packet. After a discussion, the participants revised the tiered sponsorship options. • The participants discussed themes for the event and came to a consensus that this year’s theme will be “Rooted in Resilience – A World AIDS Day Event.” • The next virtual WAD workgroup meeting will be held on Friday, July 11, 2025, at 2:00 p.m. <p>Part A and B Updates Yasmin Andre shared that there are no updates from Part B.</p> <p>Pedro Huertas-Diaz provided a recap on the previous updates from Part A regarding the receipt of the first and then second partial allocations. Pedro shared that Part A continues to work to ensure there are enough funds for all services. He also shared that all agencies should have 55 bus passes and 60 food cards. Pedro took questions from attendees.</p>
<p>New Business:</p>	<p>Referral for Health Care & Support Services Service Standard Whitney Marshall gave an overview of the changes made to the Service Standard for Referral for Health Care & Support Services since the last time it was brought before the community meeting. Attendees were given the opportunity to review the Service Standard and provide feedback. An attendee expressed a concern that community members did not have enough time to review the service standards. Part A then stepped in to provide context regarding the recommended changes to the service standard. There was discussion regarding the pay and staffing of agencies, which Part A reiterated they are not involved in. Attendees were encouraged to follow the established grievance procedure when addressing issues with agencies. Ultimately, attendees did not recommend any further changes to the service standard.</p> <p>HIV & Advocacy Joél Junior Morales from Contigo Fund gave a presentation on HIV and individual advocacy, sharing information on why personal advocacy matters, the path of legislation through Congress, and provided advocacy strategies and tools: writing a letter/email, calling their legislator, speaking at a townhall, and commenting on public policy. Joél took the time to listen to attendees’ personal experiences, and attendees had the opportunity to practice what they would say in a letter, at a townhall, or in a voicemail. Attendees were also presented with a list of all Florida state representatives and their contact information, as well as sample scripts for letters and phone calls.</p>
<p>Announcements:</p>	<ul style="list-style-type: none"> • Positive Assistance will be hosting their next Real Talk meeting on Thursday, June 26th from 5pm to 7pm. • HFUW will be hosting a free Advocacy 101 session on Wednesday June 25th from 4pm to 5pm.

	<ul style="list-style-type: none"> Aspire Health is exploring opportunities on what to do if the skinny budget passes, such as offering a transitional housing program.
--	--

ACTION ITEMS	
Responsible Party	Item
PCS	Get list of state representatives out to the community

Next Meeting:	July 15, 2025
Adjournment:	8:06 pm

Prepared by: *Laura Perez* Date: 6/30/2025

Approved by: *Justicia Smith* Date: 7-15-25