

Central Florida HIV Planning Council
Ryan White Community Meeting Minutes

July 15, 2025

Call to Order: The Co-Chair, Ira Westbrook called the meeting to order at 6:03 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

Participants: Michael Brinkley, Raymond Macon, Alelia Munroe, Vel Cline, Paolo Mancini, Edward Cook, Martie Hicks, Troy JJ P, Brenda Reed, Yasmin Andre, Fred Cotto-Lewis, Rene Cotto-Lewis, Charlie Wright, Demetrius Frazier, Andre Antenor, Blake Scott, Alfonzo Ford, Khushi Patel, Cleiniz Pamphle, Robert Karch, Farah Jules, Jessica Seidita, Ira Westbrook

Present via Teleconference: Anthony McNeil, Klaire Adams, Kara Williams, Sueanne Vazquez, Patricia, Natalie Harris, Taisha Santiago

PCS Staff Present: Whitney Marshall, Laura Perez

<p>Approval of the agenda:</p>	<p>The committee reviewed the meeting agenda and recommended the following changes:</p> <ul style="list-style-type: none"> • Change the Service Standard being reviewed to Psychosocial Support • Change the presenter of the WAD Workgroup bridge report to Rene Cotto-Lewis <p>Motion: Alelia Munroe made a motion to accept the agenda with the recommended changes. Vel Cline seconded the motion. The motion was adopted unanimously without debate.</p>
<p>Approval of the June 17 minutes:</p>	<p>The committee reviewed the June 17 minutes and approved them as presented.</p>
<p>Open the floor for public comment:</p>	<ul style="list-style-type: none"> • There were no public comments in the room or online. • PCS did not receive any comment cards.
<p>Reports:</p>	<p>Membership & Engagement Committee:</p> <ul style="list-style-type: none"> • The committee reviewed the membership matrix, PC reflectiveness data, and Planning Council attendance roster. There are currently 24 Planning Council members, 45.8% are PWH, 33.3% are unaffiliated/unaligned PWH, and 37.5% are conflicted members. • The committee reviewed the social media performance insights for Facebook and Instagram over the past 28 days. • The committee reviewed and discussed the Q2 training evaluation results and established the Q3 training agenda for September based on the evaluation feedback. • The committee reviewed the draft of volume 16 of the Red Ribbon Times Magazine and provided suggestions for changes.

- The next Membership & Engagement Committee meeting will be held on Tuesday, August 5, 2025, at 2:00 pm.

Service Systems Planning & Quality Committee Meeting:

- The committee received an overview of the Part A Monthly Expenditure report, Annual EHE Expenditures & Utilization report, Part B & GR Monthly Expenditures report, Part B Annual Expenditures & Utilization report and received and received an update on Clinical Quality Management activities.
- The committee completed online leadership evaluations for their committee chairs and agreed to review the progress of the Integrated Plan at the August meeting.
- Since the Referral for Healthcare and Support Services Service Standard was returned to the committee, the members reviewed and made changes based on the remaining provider feedback that was not discussed at the June Planning Council Business Meeting. The committee also reviewed the Psychosocial Support Service Standard and made minor changes. Members began reviewing the Substance Abuse Residential Service Standard and elected to continue making edits at the next meeting. The committee will also discuss potential changes to the Service Standard Review Policy and Procedure at the August meeting.
- The next Service Systems Planning & Quality Committee meeting will be held on Thursday, August 7, 2025, at 9:30 am.

Bylaws Ad Hoc Committee:

- The committee continued their discussion of the proposed bylaws amendments. They reviewed the attendance numbers for online and in-person participation compared to the current in-person quorum requirements over the last year. After much discussion, the committee recommended a new structure for the start of the agenda and changes to the Attendance Policy and Procedure for the Membership & Engagement Committee to review.
- The committee was advised that, per Orange County's Legal Department, online voting is no longer recommended as an approved method of voting.
- At the next meeting, the committee will discuss further recommendations and determine if more meetings need to be scheduled.
- The next Bylaws Ad Hoc Committee meeting will be held on Monday, August 11, 2025, at 2:00 pm.

World AIDS Day (WAD) Workgroup:

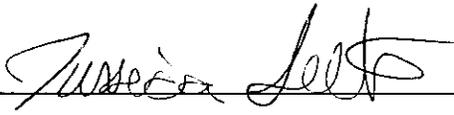
- The workgroup discussed the programming for WAD 2025, including the quilt ceremony, PWH testimonials, and how to engage a more diverse audience demographic at this year's event. The members will review a mock program at the August meeting.

	<ul style="list-style-type: none"> • The workgroup also reviewed the three WAD award categories and decided to make minor changes to the Unsung Hero Award and to open nominations on August 1, 2025. • The next World AIDS Day Workgroup meeting will be held on Friday, August 8, 2025, at 2:00 pm, with a second meeting on August 22, 2025, at 2:00 pm.
New Business:	<p>Psychosocial Support Service Standard Attendees were given the opportunity to review the service standard for Psychosocial Support Services and give feedback. Jessica Seidita gave an overview of the recommended changes to the service standard made by the committees that had reviewed it previously. Some wording changes were suggested by attendees.</p> <p>Hurricane and Disaster Response Presentation Gabriella Rodriguez and Carlitos Diaz of QLatinx gave a presentation on hurricane and disaster response, providing resources and information on how to prepare for hurricanes. Following the presentation, the presenters had the audience break into two groups to discuss two real-life scenarios and how one would prepare for a hurricane using community resources. They came together afterwards and discussed the scenarios. QLatinx also distributed some disaster preparation supplies.</p>
Announcements:	<ul style="list-style-type: none"> • QLatinx promoted a free community event, requiring attendees to scan a QR code for more information. • Attendees were encouraged to stay for a focus group being conducted by UCF researchers immediately after the adjournment of the meeting.

ACTION ITEMS	
Responsible Party	Item
N/A	-

Next Meeting:	August 19, 2025
Adjournment:	7:25pm

Prepared by: Laura Perez Date: 7/29/2025

Approved by:  Date: 8.19.25