

**Central Florida HIV Planning Council
Ryan White Community Meeting Minutes**

August 19, 2025

Call to Order: The Co-Chair, Ira Westbrook called the meeting to order at 6:03 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

Participants: Raymond Macon, Jessica Seidita, Jorge L. Lizardi-Torres, Deane Austin, Cluhie Pamphile, Vel Cline, Alelia Munroe, Ida Starks, Terrence Andrews, Edward Cook, Khalil Lallou, Robert Collier Way, Troy Johnston, Metrew Parker, Paolo Mancini, Christina Balts, Nicholson Silva, Elton Osmunson, Jeronimo Aponte, Curtis Griffin, David Thomas, Belisa Montalies, Jose Duarte, Omar Martinez, AJ Johnson, Andre Antenor, Stephanie Vital, Anthony McNeil, Latisha Ruff, Aurelia Kelson, Jerohn Smith

Present via Teleconference: Brenda Reed, Taisha Santiago, Sueanne Vazquez, Yasmin Andre, Kara Williams

PCS Staff Present: Whitney Marshall, David Bent, Laura Perez

Approval of the agenda:	<p>The committee reviewed the meeting agenda and approved it as presented.</p> <p>Motion: Vel Cline made a motion to accept the agenda as presented. Ida Starks seconded the motion. The motion was adopted unanimously without debate.</p>
Approval of the July 15 minutes:	<p>The committee reviewed the July 15 minutes and approved them as presented.</p>
Open the floor for public comment:	<ul style="list-style-type: none"> • There were no public comments in the room or online. • PCS did not receive any comment cards.
Reports:	<p>Membership & Engagement Committee:</p> <ul style="list-style-type: none"> • The committee reviewed the membership matrix, PC reflectiveness data, and Planning Council attendance roster. There are currently 25 Planning Council members, 48% are PWH, 36% are unaffiliated/unaligned PWH, and 36% are conflicted members. • The committee reviewed the social media performance insights for Facebook and Instagram over the past 28 days. The committee also discussed ideas and provided feedback for social media content. • The committee reviewed the summary for two applicants. After a brief discussion, the committee voted and recommended both applicants for appointment. The applicant summaries will be forwarded to the Executive committee for review and a vote. • The committee reviewed and approved article submissions for volume 17 of the Red Ribbon Times Magazine.

- The committee discussed their committee workplan and the frequency of committee meetings. After much discussion, the committee determined that they would like to continue to meet monthly.
- The committee completed their committee leadership evaluations via Mentimeter.
- The next Membership & Engagement Committee meeting will be held on Tuesday, October 7, 2025, at 2:00 pm.

Service Systems Planning & Quality Committee Meeting:

- The committee received an overview of the Part A Monthly Expenditure report, Part B & GR Monthly Expenditures report, and the PCS Budget report.
- The committee reviewed and approved the proposed Part A reallocations 25-26.
- The committee discussed and approved the 2026-2027 Part A and Part B initial level funding slates.
- The committee received a presentation on the Assessment of the Administrative Mechanism (AAM) report, including subrecipient findings, Planning Council survey results, provider reimbursement findings, and consultant recommendations.
- The committee discussed and rescheduled the next SSPQ meeting from October 2nd to October 9th.
- The committee reviewed and approved the Service Standards Policy & Procedure.
- The committee received an Integrated Plan update.
- The committee discussed and updated the PSRA processes and evaluation tools.
- The next Service Systems Planning & Quality Committee meeting will be held on Thursday, October 9, 2025, at 9:30 am.

World AIDS Day Workgroup:

- The work group reviewed the event flow, music selections, and additional performance options.
- The work group reviewed and discussed the venue layout, including quilt displays, table arrangements, and the use of video screens during the program.
- The workgroup discussed the WAD event flyer and provided their feedback.
- The next World AIDS Day workgroup meeting will be held on Friday, August 22, 2025, at 2:00 pm.

Bylaws Ad Hoc Committee:

- The committee reviewed proposed changes to Planning Council bylaws (Articles III, IV, and V), tabling Article III pending guidance from the Orange County legal department
- Additional ad hoc meetings were scheduled to complete the bylaws review process

	<ul style="list-style-type: none"> The next Bylaws Ad Hoc meeting will be held on Tuesday, August 26, 2025, at 2:00 pm.
<p>New Business:</p>	<p>Medical Nutrition Service Standard Whitney Marshall reviewed the recommended changes to the Medical Nutrition Therapy Service Standard. Attendees were given the opportunity to review the service standard and offer feedback. No further changes to the service standard were made.</p> <p>Part A Eligibility Presentation Claudia Yabrudy of the Part A office reviewed the eligibility requirements for Ryan White services, including specific eligibility requirements for certain service categories. Attendees were provided with handouts containing this information. Claudia answered questions from attendees regarding available services. Claudia also gave an overview of the information available on the Orange County website for Ryan White services: orangecountyfl.hiv</p> <p>Online HIV Prevention Study Omar Martinez of the University of Central Florida Implementation Science Lab presented information on two studies that are currently being conducted:</p> <ul style="list-style-type: none"> Connecting Latinos en Pareja (CLP) is a support program for Latino/x/e male couples, in which at least one partner is Latino/x/e, focused on HIV prevention and relationship well-being. The purpose of the study is to test a couples-based behavioral intervention designed to strengthen relationships and support HIV prevention and care. Medical-Legal Partnerships – Formerly Incarcerated Individuals (MLP-FII) is a project that researches the effect of medical-legal partnerships on supporting engagement in care for formerly incarcerated individuals living with HIV. Specifically, the study examines whether integrating legal services into an existing health clinic that serves people living with HIV can improve engagement in HIV care and decrease viral load. <p>Omar also shared flyers for each of the studies.</p> <p>Accelerated Skills Training Program Darci Brammer of Valencia College gave a presentation on their Accelerated Skills Training program, sharing information on the benefits of the program and overviewing the various tracks offered. She also answered questions from attendees.</p> <p>Game Night PCS hosted a Jeopardy game for attendees with topics The More You Know, Who Sang It?, Acronyms, and Name that Actor/Actress.</p>

Announcements:	<ul style="list-style-type: none"> • AJ Johnson shared the following announcements: <ul style="list-style-type: none"> ○ Positive Assistance will be hosting Real Talk in English this Thursday at 5:00 PM; Next Thursday will be the Haitian-Creole version. The topic for this month is Relationship Ripples ○ Gospel Fest will be held this Saturday August 23rd ○ Next meeting of the FACTS faith-based coalition will be August 27th ○ Community testing in honor of National Faith Based HIV/AIDS Awareness Day will be August 29th from 10:00 AM to 4:00 PM • Anthony McNeil announced that he and Quincy Wilson will be holding the first virtual meeting of the HIV Stigma Task Force Virtual meeting on August 29th, visit cfhivstigma on Instagram for more information • The HIV Care Needs Survey is live!
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ACTION ITEMS	
Responsible Party	Item
N/A	-

Next Meeting:	October 21, 2025
Adjournment:	8:03 pm

Prepared by: Laura Perez Date: 9/2/2025

Approved by: Quincy Wilson Date: 10/21/2025