

**Central Florida HIV Planning Council**  
**Ryan White Community Meeting Minutes**

November 18, 2025

**Call to Order:** The Co-Chair, Jessica Seidita called the meeting to order at 6:10 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

**Participants:** Francisco Rodriguez, Jessica Seidita, Kimberly James, Pedro Huertas, Hector A., Stacey Jacobs, Deane Austin, Belisa Monteile, Troy Laudermilch, John Hennessy, Cicily Martin, Cecil McKay, Angie Ream, Stetia Allen, Troy Johnston, Michael Brinkley, Raymond Macon, Rene Cotto-Lewis, Fred Cotto-Lewis, Jose Torre, Carlos Villalobos, Jairo Villalobos, Zohely Torres, Erika Rohena, Andre Antenor

**Present via Teleconference:** Alelia Munroe, Cristina Hernandez, Erik Hendrickson Cruz, Ira Westbrook, Nino Franklin, Rev. AJ Johnson, Sharon Watson, Stephanie Vital, Wes, Yasmin Andre, Anthony McNeil

**PCS Staff Present:** Whitney Marshall, David Bent, Laura Perez

<p><b>Approval of the agenda:</b></p>	<p>The committee reviewed the meeting agenda and recommended the following changes:</p> <ul style="list-style-type: none"> <li>• Update the address</li> <li>• Replace PCS with Jessica Seidita for Vision &amp; Mission Statements section</li> </ul> <p><b>Motion:</b> Raymond Macon made a motion to accept the agenda with the recommended changes. John Hennessy seconded the motion. The motion was adopted unanimously without debate.</p>
<p><b>Approval of the October 21 minutes:</b></p>	<p>The committee reviewed the October 21 minutes and approved them as presented.</p>
<p><b>Open the floor for public comment:</b></p>	<ul style="list-style-type: none"> <li>• There were no public comments in the room or online.</li> <li>• PCS did not receive any comment cards.</li> </ul>
<p><b>Reports:</b></p>	<p><b>Membership &amp; Engagement Committee:</b></p> <ul style="list-style-type: none"> <li>• The committee elected Raymond Macon as the Membership and Engagement Vice Chair.</li> <li>• The committee reviewed the membership matrix, PC reflectiveness data, and Planning Council attendance roster. There are currently 27 Planning Council members, 46% are PWH, 33% are unaffiliated/unaligned PWH, and 35% are conflicted members.</li> <li>• The committee reviewed Facebook and Instagram insights including audience demographics, profile reach, and interactions data.</li> <li>• The committee discussed training topics for the January training session.</li> </ul>

- The committee reviewed and approved the draft of Volume 17 of the Red Ribbon Times Magazine.
- The committee reviewed and discussed an applicant summary. Following a brief discussion, the committee voted to recommend the applicant for appointment. The summary will be forwarded to the Executive Committee for review and vote.
- The next Membership & Engagement Committee meeting will be held on Tuesday, January 13, 2026, at 2:00 pm.

**Service Systems Planning & Quality (SSPQ) Committee:**

- The committee elected Jules Smith as the committee Vice Chair.
- The committee received an overview of the Part A Monthly Expenditure Report, Part B & GR Monthly Expenditure report, and the PCS Quarterly Expenditure report.
- The committee reviewed and approved the Planning Council Memorandum of Understanding.
- The committee reviewed and made recommendations for the Substance Abuse Residential Service Standard. This service standard will be distributed to providers and community for feedback. There is a 30-day review of the Oral Health and Outpatient Ambulatory Health Services Service Standard.
- The committee received HIV Care Needs Survey and Integrated Plan update.
- The next Service Systems Planning & Quality Committee meeting will be held on Thursday, January 15, 2026, 2026 at 1:30 pm.

**World AIDS Day Workgroup:**

- The workgroup finalized the World AIDS Day event flow and program.
- The workgroup discussed event volunteer opportunities.
- The World AIDS Day event will take place on Saturday, December 6, 2025, at 5:00 pm.

**Bylaws Ad Hoc Committee:**

- The committee completed their review of the Bylaws and developed a set of recommendations that will be submitted to the Executive Committee and the Planning Council for consideration.

**Integrated Plan Ad Hoc Committee:**

- The committee discussed and developed questions to be used at the town halls and focus groups.
- The committee discussed the schedule for the town halls, focus groups and key informant interviews.
- The committee received and HIV Care Needs Survey update
- The next Integrated Plan Ad Hoc meeting will be held on Monday, January 12, 2026, at 2:00 pm.

<p><b>New Business:</b></p>	<p><b>Substance Abuse Residential Service Standard</b>  Whitney Marshall provided attendees with an overview of the purpose of Service Standards (SS) and gave an overview of the recent changes made to the Substance Abuse Residential Service Standard. Attendees were provided with copies of the SS for review and had the opportunity to provide feedback and ask questions. No further recommended changes to the SS were made.</p> <p><b>HIV Care Needs Survey &amp; WAD 2025 Reminders</b>  Whitney Marshall gave an overview of the purpose of the HIV Care Needs Survey, directed attendees to the CFHPC website where they can learn more about the survey and find the link to take it online, and encouraged attendees to take the survey.</p> <p>Jessica Seidita also announced that the January Ryan White Community Meeting will be a town hall in Brevard County. She also shared that the Integrated Plan Ad Hoc Committee is looking for participants from Osceola County to participate in Key Informant Interviews.</p> <p>Whitney then gave information on the WAD 2025 event, Rooted In Resilience, which will be taking place on Saturday, December 6<sup>th</sup>.</p> <p><b>STEPS, Inc.- Substance Abuse Best Practices and Services Offered</b>  Angie Ream, Qualified supervisor and licensed mental health counselor, gave a presentation on Specialized Treatment, Education And Prevention Services, or STEPS, Inc, which is a private not-for-profit, community-based organization providing a continuum of quality, comprehensive substance use treatment services and education to individuals, including those with co-occurring disorders. Angie spoke on the importance of client engagement in their care, the reasons why someone may seek help, the importance of treating mental health issues, and the importance of peer support. Angie shared her personal story and spoke on how that informs the care that she gives and the work that she does. She also spoke about the dangers of stronger drugs.</p> <p><b>ADAP Enrollment</b>  Emus R. Hernandez, Ryan White Program Care Coordinator at FDOH Osceola gave a presentation (in both English and Spanish) on the AIDS Drug Assistance Program (ADAP). He provided an overview of what ADAP is, what clients need to know regarding eligibility, what information is required to apply, and what the ADAP formulary is. He shared that ACA Open Enrollment Period runs from November 1<sup>st</sup>, 2025 to January 15<sup>th</sup>, 2026. He directed attendees to the Broward Regional Health Planning Council website for more information. He also took questions from attendees.</p> <p><b>Successful Real-Life Story</b></p>
-----------------------------	--

