

## Central Florida HIV Planning Council

### Integrated Plan Ad Hoc Committee Minutes

March 5, 2026

**Call to Order:** The committee chair, Jessica Seidita, called the meeting to order at 2:01 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

**Members Present:** Jessica Seidita, Paolo Mancini, Angie Buckley, Ira D. Westbrook, Vel Cline

**Members Present via Teleconference:** Jules Smith, Terrance Hunter, Sueanne Vazquez

**Recipient & Lead Agency Staff Present:** Yasmin Andre, Chris Haubenestel, Pedro Huertas-Diaz (via teleconference)

**PCS Staff Present:** Whitney Marshall, Laura Perez

<b>Approval of the agenda:</b>	<p>The committee reviewed the meeting agenda and recommended the following changes:</p> <ul style="list-style-type: none"><li>• Replace Beatrice Boursiquot's name with Jessica Seidita for the Vision &amp; Mission Statements section</li><li>• Correct the date of the previous meeting</li></ul> <p><b>Motion:</b> Vel Cline made a motion to approve the agenda with the recommended changes. Paolo Mancini seconded the motion.</p> <table border="1" data-bbox="711 1136 1248 1213"><thead><tr><th>In Favor</th><th>Against</th><th>Abstain</th></tr></thead><tbody><tr><td>3</td><td>0</td><td>0</td></tr></tbody></table> <p>The motion was adopted unanimously without debate.</p>	In Favor	Against	Abstain	3	0	0
In Favor	Against	Abstain					
3	0	0					
<b>Approval of the January 21 Minutes:</b>	<p>The committee reviewed the January 21 minutes and approved them as presented. PCS will add an attendees' name to the Recipient &amp; Lead Agency Staff Present.</p>						
<b>Open the floor for public comment:</b>	<ul style="list-style-type: none"><li>• PCS did not receive any comment cards.</li><li>• There were no public comments in person or online.</li></ul>						
<b>New Business:</b>	<p><b>Discuss Community Engagement Activities and Results – Summary of Feedback</b></p> <p>Dr. David Cavallei reviewed the summary of feedback from the various Community Engagement Activities that have taken place so far, and the committee's discussion included the following.</p> <ul style="list-style-type: none"><li>• Much of the feedback reflects issues that have been present in the community for the past twenty years</li></ul>						

- Providers outside of the Ryan White network still don't know how to properly approach HIV; there is still a need for community education on basic topics
- Working with Area 313
- Struggles with HIV prevention efforts with state restrictions
- The need for education of youth and people 50-60 and older
- Restrictions on how drug use can be talked about
- Business Response to AIDS (BRTA)

**Seminole County Engagement Activity**

The committee discussed having the Seminole County Engagement Activity be a focus group instead of a town hall in order to allow for more in-depth discussion and ultimately reached a consensus to make this change.

**Create Integrated Plan Strategies/Activities**

Guidance from HRSA states that the local Integrated Plans align with the national goals and strategies and that the language of the objectives created are written in SMART (Specific, Measurable, Achievable, Relevant, Time-bound) format. The committee was informed that the expectation is for the plan to contain three objectives per goal and two activities per objective, so around two dozen activities total. The committee began discussion of objectives for the 2027-2031 Integrated Plan and made recommendations for objectives under Goal 3: Prevent new HIV transmissions.

**Set April Meeting Date**

The committee moved to extend the meeting to allow time to complete the meeting agenda.

**Motion:** Paolo Mancini made a motion to extend the meeting by 5 minutes. Vel Cline seconded the motion.

In Favor	Against	Abstain
4	0	0

The motion was adopted unanimously without debate.

After some discussion, the committee agreed to hold an additional meeting this month to continue discussion of Integrated Plan goals, objectives, and activities. The additional meeting will be on Friday, March 20<sup>th</sup> at 2:00 PM. After further discussion, the committee voted to change the meeting cadence.

**Motion:** Vel Cline made a motion to change the meeting cadence to the first Thursday of the month at 2:00 PM. Paolo Mancini seconded the motion.

In Favor	Against	Abstain
4	0	0

	The motion was adopted unanimously without debate.
<b>Announcements:</b>	<ul style="list-style-type: none"> <li>The committee was encouraged to review the proposed changes to the CFHPC Bylaws that will be discussed at the Planning Council Business Meeting later in the month.</li> </ul>

<b>ACTION ITEMS</b>	
<b>Responsible Party</b>	<b>Item</b>
PCS	Add discussion of Seminole County Focus Group to March Membership & Engagement Committee agenda
<b>Next Meeting:</b>	Friday, March 20 <sup>th</sup> @ 2:00 PM
<b>Adjournment:</b>	4:03 PM

Prepared by: Laura Perez Date: 3/18/2026

Approved by: [Signature] Date: 3-20-26

