

**Central Florida HIV Planning Council**  
**Ryan White Community Meeting Minutes**

*April 21, 2026*

**Call to Order:** The Co-Chair, Jessica Seidita called the meeting to order at 6:00 PM at Heart of Florida United Way located at 1940 Cannery Way, Orlando, FL 32804.

**Participants:** Tim Melvin, Michael Spencer, Roy Parrish, Fred Cotto-Lewis, Rene Cotto-Lewis, Marilyn Torres, Charlie Wright, Raymond Macon, Jessica Seidita, Tim Collins, Mark Dwyer, Judy Dwyer, Troy Laudermlch, April Johnson, Vel Cline, Jenifer Rivera, Wayne Johnson, Stacey Jacobs, AJ Johnson, Andre Antenor, Alelia Munroe, Ronald Weston, Fernell Neal, Deane Austin, Seantel Jarrett, Iradarnell Westbrook

**Present via Teleconference:** Brenda, Kara Williams, Mike Alonso, Mulan Williams, Nino Franklin, Sharon Watson, Tammy Cuyler, Yasmin Andre

**PCS Staff Present:** Whitney Marshall, Laura Perez, Nishika Stafford

<p><b>Approval of the agenda:</b></p>	<p>The committee reviewed the meeting agenda and approved it as presented.</p> <p><b>Motion:</b> Raymond Macon made a motion to accept the agenda as presented. Tim Collins seconded the motion. The motion was adopted unanimously without debate.</p>
<p><b>Approval of the March 17 minutes:</b></p>	<p>The committee reviewed the March 17 minutes and approved them as presented.</p>
<p><b>Open the floor for public comment:</b></p>	<ul style="list-style-type: none"> <li>• There were no public comments in the room or online.</li> <li>• PCS did not receive any comment cards.</li> </ul>
<p><b>Reports:</b></p>	<p><b>Integrated Plan Ad Hoc Committee (April 2<sup>nd</sup>)</b></p> <ul style="list-style-type: none"> <li>• The committee continued its discussion and creation of goals, objectives, and activities for the 2027-2031 Integrated Plan.</li> <li>• After reviewing the timeline required to allow for the Planning Council to review the Integrated Plan before its submission to HRSA, the committee agreed to hold an additional meeting on April 17, 2026.</li> </ul> <p><b>Service Systems Planning &amp; Quality Committee (April 9<sup>th</sup>)</b></p> <ul style="list-style-type: none"> <li>• The committee reviewed and approved recommended updates to Assessment of the Administrative Mechanism (AAM) surveys and the Provider Capacity and Capability survey.</li> <li>• The committee reviewed and approved recommended updates to the Service Standard for Outpatient Ambulatory Health Services (OAHS).</li> <li>• The committee received an overview of the Part A, Part B, and GR Monthly Expenditure reports.</li> </ul>

- The committee received updates on the Integrated Plan Community Engagement Activities and the HIV Care Needs Survey.
- The committee held an election for a new Clinical Quality Management (CQM) Representative, and elected Mike Alonso for the position.
- The committee received the Service Standard for Medical Case Management for a 30-day review.
- The committee received an overview of the Part A and Part B Quarterly Utilization reports.
- The next Service Systems Planning & Quality Committee meeting will be held on Thursday, May 14<sup>th</sup>, 2026, at 1:30 PM.

**World AIDS Day Workgroup (April 10<sup>th</sup>)**

- The workgroup discussed the pros and cons of the 2025 World AIDS Day event, Rooted in Resilience.
- Due to rules restricting online voting, the committee discussed having the tasks of the workgroup absorbed by the Membership & Engagement Committee.
- The workgroup discussed preliminary ideas for the 2026 World AIDS Event.

**Membership & Engagement Committee (April 14<sup>th</sup>)**

- The committee reviewed the Planning Council membership matrix and reflectiveness data. There are currently 27 Planning Council members, 48% are PWH, 30% are unaffiliated/unaligned PWH, and 37% are conflicted members. The council currently has one open mandated seat: Representatives of/or Formerly Incarcerated People with HIV.
- The committee reviewed the social media performance insights for Facebook and Instagram over the time since the committee last met.
- The committee received an overview of the most current Committee and Attendance Rosters.
- The committee reviewed and approved two Applicant Summaries to be forwarded to the Executive Committee.
- The committee finalized the agenda for the May Planning Council Training.
- The committee received updates on the Integrated Plan Community Engagement Activities and the HIV Care Needs Survey.
- The committee moved to embed the tasks of the World AIDS Day Workgroup as a standing agenda item.
- The next Membership & Engagement Committee meeting will be held on Tuesday, May 12<sup>th</sup>, 2026, at 2:00 PM.

**Integrated Plan Ad Hoc Committee (April 17<sup>th</sup>)**

- The committee finalized its discussion of goals, objectives, and activities for the 2027-2031 Integrated Plan. The consultant will create a draft of the Plan that will be reviewed at the committee's next meeting.

	<ul style="list-style-type: none"> <li>• The next Integrated Plan Ad Hoc Committee Meeting will be held on Friday, May 1<sup>st</sup>, 2026 at 1:00 PM.</li> </ul> <p>Participants asked clarifying questions regarding public participation in the World AIDS Day portion of the Membership &amp; Engagement committee.</p>
<p><b>New Business:</b></p>	<p><b>Outpatient Ambulatory Health Services (OAHS) Service Standard</b>  Participants received a copy of the OAHS Service Standard with recommended changes for review. Participants discussed ways to give the community more opportunities to review service standards. PCS directed participants to the CFHPC website to view a list of commonly used acronyms and other service standards for review and shared that service standards will continue to be shared through the CFHPC newsletter.</p> <p><b>ADAP Program Update &amp; Resources</b>  Claudia Yabrudy, Part A Representative, gave a presentation providing updates to the status of the AIDS Drug Assistance Program (ADAP). The Centers for Medicare and Medicaid Services created a Special Enrollment Period for Florida ADAP clients that ends April 30<sup>th</sup>, 2026. Participants were informed that ADAP will continue to be a standing topic at these meetings until further notice.</p> <p><b>Women’s Empowerment Group</b>  Seantel Jarret spoke on the Florida Department of Health’s Women’s Empowerment Support Group, which meets every second Wednesday of the month from 11 am to 1 pm.</p> <p>Yani German gave a presentation on the purpose and goals of Divas in Dialogue as well as the different services the group provides.</p> <p><b>World AIDS Day Quilt Ceremony Awards &amp; AIDSWatch 2026</b>  QLatinx representatives Gabriel Rodriguez and Carlitos Diaz informed the group of their HIV advocacy efforts at the 2026 AIDSWatch and of the upcoming AIDS Memorial Quilt projects, including Positive Assistance’s International AIDS Candlelight Memorial on May 16th. They also provided award certificates to all those who supported the Planning Council’s 2025 World AIDS Day Quilt Ceremony.</p> <p><b>CFHPC &amp; HIV Myths &amp; Facts Activity</b>  The Community Meeting Co-Chairs, Iradarnell Westbrook and Jessica Seidita, held a HIV &amp; CFHPC Myths &amp; Facts Activity.</p> <p><b>Call for HIV Awareness Day Community Events</b>  Participants were encouraged to share information about any upcoming HIV Awareness day community events.</p>

