



Empowerment. Commitment. Quality. Integrity.

**Needs Assessment & Planning Committee
Vice Chair
October 2026- September 2027
Nomination Form**

The Vice Chair’s duties and responsibilities shall include, but are not limited to the following:

1. Fulfill the duties of the Chair at any meeting in the absence of the Chair.
2. Assist the Chair in providing leadership and support to the committee.
3. Attend the monthly Executive Committee meetings as a voting member in the absence of the Committee Chair.

Length of Appointment: The Needs Assessment & Planning Vice Chair shall serve a one-year term and be elected at the first committee meeting in October.

Nominee’s Name: _____

Your Name: _____

Why do you think you or this individual would be a good fit for this position? If you need more space, then please use the back of this form.

PCS Use Only

Did the nominee accept the nomination? Yes No Self-nomination