



# SERVICE SYSTEMS PLANNING & QUALITY AND NEEDS ASSESSMENT & PLANNING COMMITTEE AGENDA

**VIRTUAL: PLEASE KEEP LINES MUTED IF NOT SPEAKING**

**PHYSICAL: PLEASE SILENCE PHONES AND KEEP USAGE TO A MINIMUM DURING MEETINGS**

**Only the PWH Representatives need to disclose their HIV status.**

**ALL MEETINGS ARE AUDIO AND VIDEO RECORDED**

**October 15, 2026**

Orange County Health Services Admin Building (Conference Room B)

2002A E. Michigan St., Orlando, FL

|                |                                                                                                                                                                                                                                                                                                     |                                    |                                            |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------|
| <b>1:30 PM</b> | <b>Call to Order</b><br>Welcome, Housekeeping & Introductions<br>Moment of Silence                                                                                                                                                                                                                  |                                    | Anthony McNeil                             |
|                | Vision, Mission, & Core Values<br>Statement of Conflict of Interest<br>Group Agreement<br>Robert's Rules Overview & Ways to be Heard                                                                                                                                                                |                                    | Tim Collins                                |
|                | Approval of Agenda<br>Approval of August 13 <sup>th</sup> SSPQ Minutes                                                                                                                                                                                                                              | <b>Purpose</b><br>Review & Vote    | PCS                                        |
|                | <b>Open the floor for Public Comment</b> <ul style="list-style-type: none"> <li><i>You must fill out a public comment request form and give it to Planning Council Support before making a public comment. Forms are located at the sign-in table</i></li> </ul>                                    |                                    |                                            |
| <b>1:40 PM</b> | <b>Special Order of Business:</b><br><br><b>Elect Service Systems &amp; Quality Committee (SSQ) Chair and Vice Chair</b><br><br><b>Elect Needs Assessment &amp; Planning (NA) Committee Chair and Vice Chair</b><br><br><b>Clinical Quality Management (CQM) Representative (Part A and Part B)</b> | <b>Purpose</b><br><br>Vote         | All Members                                |
| <b>2:05 PM</b> | <b>Reports</b><br><br><b>Part A</b> <ul style="list-style-type: none"> <li>Monthly Expenditures</li> </ul> <b>Part B &amp; GR</b> <ul style="list-style-type: none"> <li>Monthly Expenditures</li> </ul>                                                                                            | <b>Purpose</b><br><br>Info Sharing | Pedro Huertas-Diaz<br><br>Whitney Marshall |

|         | Item                                   | Purpose             | Presenter |
|---------|----------------------------------------|---------------------|-----------|
| 2:35 PM | <b>New Business</b>                    |                     | PCS       |
|         | Set 2026-27 Committee Schedules        | Discussion & Voting |           |
|         | - 2027 Attendance Requirements         |                     |           |
|         | Set 2026-27 Committee Workplans        | Discussion          |           |
|         | Review Annual Meeting Evaluation Forms |                     |           |
|         | <b>Announcements</b>                   |                     |           |
|         | <b>Next Committee Meeting:</b> TBA     |                     |           |
| 4:00 PM | <b>Adjournment</b>                     |                     |           |

Mission: To improve the quality of life of individuals with HIV by responding to their existing and emerging needs, and to provide educational and behavioral strategies to reduce and prevent the spread of HIV.

#### Planning Council Support

Laura Perez: 407-835-0906 - [Laura.Perez@hfuw.org](mailto:Laura.Perez@hfuw.org)

Dedrah Mathis: [Dedrah.Mathis@hfuw.org](mailto:Dedrah.Mathis@hfuw.org)

Whitney Marshall: 407-429-2216 - [Whitney.Marshall@hfuw.org](mailto:Whitney.Marshall@hfuw.org)

CFHPC Website: [www.CentralFloridaHIVPC.com](http://www.CentralFloridaHIVPC.com)

Orange County Website: [www.ocfl.net/ryanwhite](http://www.ocfl.net/ryanwhite)

Facebook: [www.facebook.com/CentralFloridaHIVPlanningCouncil](https://www.facebook.com/CentralFloridaHIVPlanningCouncil)

Instagram: <https://www.instagram.com/cfhpc/?hl=en>



CFHPC

Scan the QR code on the right to view today's meeting documents or visit:

<https://centralfloridahivpc.com/sspq-committee/> >>>

